

Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CIVIL AVIATION AUTHORITY OF THE PHILIPPINES in the CSC website:


AMNERIS G. GABRIEL

Acting Chief, Human Resource Management Division

Date: May 16, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Division Chief III	0016	12	81588	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management training/learning and development intervention	4 years of supervisory/management experience	Career Service (Professional)/ Second Level Eligibility	N/A	Internal Audit Service / Financial Audit Division
2	Information Officer V	0076	12	81588	Masteral degree	24 hours of training in management and supervision	4 years in position/s involving management and supervision	Career Service (Professional)/ Second Level Eligibility	N/A	Corporate Communications Staff
3	Division Chief III	0083	13	104819	Master's Degree	80 hours of training in management and supervision from a civil aviation institution AND 40 hours relevant training from a civil aviation institution	10 years experience in a civil aviation authority/organization, 5 years of which involves supervision and coordination with the ICAO on international standards and recommended practices	Career Service (Professional) OR Any appropriate eligibility for second level position	N/A	International Civil Aviation Coordinating Staff

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Director II

4	Division Chief IV	0121	14	133370	Bachelor's degree	80 hours of supervisory or managerial training/ courses: AND Certificate IN ANY of the following: • Air Navigation Systems Specialist Training Course • Basic Airways Technician Training Course • Airways Technician Training • Basic Communication Navigation Surveillance Systems Officers Training Course	2 years functionally related supervisory or managerial experience and at least 5 years functionally related or relevant experience as • ANSS or • CNSO or • Airways Technician or • In AANSOO as Acting Inspector or Acting Assistant Inspector	Career Service Professional or RA 1080 or ATC License or ASO License or Airways Technician Eligibility	N/A	Aerodrome and Air Navigation Safety Oversight Office / Air Navigation Safety Inspection Division
5	Department Manager III	0330	14	133370	Master's degree OR Certificate in Leadership and Management from the CSC	120 hours of supervisory/ management training/learning and development intervention	5 years of supervisory/ management experience	Career Service (Professional)/ Second Level Eligibility	N/A	Corporate Planning Office
6	Division Chief III	0333	12	81588	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management training/learning and development intervention	4 years of supervisory/management experience	Career Service (Professional)/ Second Level Eligibility	N/A	Corporate Planning Office / Strategic Planning Division
7	Division Chief III	0342	12	81588	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management training/learning and development intervention	4 years of supervisory/management experience	Career Service (Professional)/ Second Level Eligibility	N/A	Corporate Planning Office / Business Development Division

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8	Division Chief III	0350	12	81588	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management training/learning and development intervention	4 years of supervisory/management experience	Career Service (Professional)/ Second Level Eligibility	N/A	Corporate Planning Office / Asset Management Division
9	Division Chief III	0357	12	81588	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management training/learning and development intervention	4 years of supervisory/management experience	Career Service (Professional)/ Second Level Eligibility	N/A	Corporate Planning Office / Management Information System Division
10	Division Chief III	0429	12	81588	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management training/learning and development intervention	4 years of supervisory/management experience	Career Service (Professional)/ Second Level Eligibility	N/A	Administrative and Finance Service / Administrative Department / Supply and Procurement Division
11	Division Chief III	0523	13	104819	Bachelor's degree	80 hours supervisory or managerial training	2 years functionally related supervisory or managerial experience	Career Service Professional	N/A	Flight Standards Inspectorate Service / Regulatory Standards Department / Regulatory Standards Development Division
12	Division Chief III	0547	13	104819	Bachelor's degree	80 hours of supervisory or managerial training	2 years functionally related supervisory or managerial experience	Career Service Professional	N/A	Flight Standards Inspectorate Service / Licensing and Certification Department / Airmen Licensing Division

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Director II

13	Division Chief III	0556	13	104819	Bachelor's degree	80 hours of supervisory or managerial training	2 years functionally related supervisory or managerial experience	Career Service Professional	N/A	Flight Standards Inspectorate Service / Licensing and Certification Department / Training Organization Certification and Inspection Division
14	Division Chief III	0563	13	104819	Bachelor's degree	80 hours of supervisory or managerial training	2 years of functionally related supervisory or managerial experience	Career Service Professional	N/A	Flight Standards Inspectorate Service / Licensing and Certification Department / Proficiency Check and Skills Test Division
15	Department Manager III	0630	15	158361	Bachelor's degree	120 hours of supervisory or managerial training	3 years functionally related supervisory or managerial experience	Career Service Professional	N/A	Flight Standards Inspectorate Service / Flight Operations Department
16	Division Chief III	0661	13	104819	Bachelor's degree	80 hours of supervisory or managerial training	2 years functionally related supervisory or managerial experience	Airline Transport Pilot License (MC No. 11, s. 1996 - Cat IV)	N/A	Flight Standards Inspectorate Service / Flight Operations Department / General Aviation Operations Certification and Inspection Division
17	Division Chief III	0670	13	104819	Bachelor's degree	80 hours of supervisory or managerial training	2 years functionally related supervisory or managerial experience	Career Service Professional or Commercial Pilot License (MC No 11, s. 1996 - Cat IV)	N/A	Flight Standards Inspectorate Service / Flight Operations Department / Flight Operations Control Safety Inspection Division

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LAURA D. MANGORANGCA
Director II

18	Division Chief III	1459	13	104819	Bachelor's degree in Engineering (Electronics and Communication/ Electrical/ Mechanical/ Computer/ Aeronautics)	80 hours of training in management and supervision AND Certificate in Air Navigation Systems Specialist Course/ Airways Technician Course/ Airways Electronics Maintenance Course	10 years of relevant experience in air navigation services, 5 years of which involves management and supervision	Career Service (Professional) OR Any appropriate Eligibility for Second Level positions	N/A	Air Navigation Service / Air Navigation Project Implementation Department / CNS/Met Implementation Division
19	Division Chief III	1463	13	104819	Bachelor's degree in Engineering (Electronics and Communication/ Electrical/ Mechanical/ Computer/ Aeronautics)	80 hours of training in management and supervision AND Certificate in Air Navigation Systems Specialist Course/ Airways Technician Course/ Airways Electronics Maintenance Course	10 years of relevant experience in air navigation services, 5 years of which involves management and supervision	Career Service (Professional) OR Any appropriate Eligibility for Second Level positions	N/A	Air Navigation Service / Air Navigation Project Implementation Department / Electro-Mech Implementation Division
20	Division Chief III	1483	13	104819	Bachelor's degree in Engineering (Electronics and Communication/ Electrical/ Mechanical/ Computer/ Aeronautics)	80 hours of training in management and supervision AND Certificate in Air Navigation Systems Specialist Course/ Airways Technician Course/ Airways Electronics Maintenance Course	10 years of relevant experience in air navigation services, 5 years of which involves management and supervision	Career Service (Professional) OR Any appropriate Eligibility for Second Level positions	N/A	Air Navigation Service / Air Navigation Operations Department / Electro-Mech Monitoring and Inspection Division
21	Division Chief III	1487	13	104819	Bachelor's degree in Engineering (Electronics and Communication/ Electrical/ Mechanical/ Computer/ Aeronautics)	80 hours of training in management and supervision AND Certificate in Air Navigation Systems Specialist Course/ Airways Technician Course/ Airways Electronics Maintenance Course	10 years of relevant experience in air navigation services, 5 years of which involves management and supervision	Career Service (Professional) OR Any appropriate Eligibility for Second Level positions	N/A	Air Navigation Service / Air Navigation Operations Department / Air Navigation Facilities Maintenance Division

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BY: LAURA D. MANGORANGCA
Director II

22	Division Chief III	2221	13	104819	Bachelor's degree in Engineering (Civil/ Geodetic/ Electrical/ Mechanical) or BS in Architecture	80 hours of training in management and supervision AND 80 hours of training in Airport Engineering, Management and other trainings related to civil aviation conducted by International Civil Aviation Organization (ICAO), Civil Aviation Training Center (CATC) of the Philippines/ other foreign countries and other agencies/ organizations	9 years experience in Aerodrome planning, construction, development, maintenance and operations, 6 years of which in Aerodrome maintenance and operations and 3 years of which in management and supervision	Appropriate RA 1080	N/A	Aerodrome Development and Management Service / Aerodrome Engineering Department / Infrastructure Development and Design Division
23	Airport Manager I	2314	12	81588	Bachelor's degree	40 hours of training in Supervision and Management AND Safety Management System and Aerodrome Certification	4 years experience in Airport operations and maintenance AND 2 years supervisory experience in airport operations	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Baguio Airport
24	Airport Manager II	2352	12	81588	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in Safety Management System and Aerodrome Certification	8 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Tuguegarao Airport
25	Airport Manager I	2501	12	81588	Bachelor's degree	40 hours of training in Supervision and Management AND Safety Management System and Aerodrome Certification	4 years experience in Airport operations and maintenance AND 2 years supervisory experience in airport operations	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Busuanga Airport

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LADRA D. MANGORANGCA
Director II

26	Airport Manager II	2533	12	81588	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in Safety Management System and Aerodrome Certification	8 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Bicol International Airport
27	Airport Manager II	2610	12	81588	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in Safety Management System and Aerodrome Certification	8 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Naga Airport
28	Civil Aviation Area Manager	2656	15	158361	Master's degree	120 hours of training in Airport Management and Supervision AND Certificates in State Safety Program (SSP) and Aircraft Accident Investigation and Prevention (AAIP)	12 years experience in Airport operations and maintenance, 5 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Iloilo International Airport
29	Airport Manager II	2666	12	81588	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in Safety Management System and Aerodrome Certification	8 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Iloilo International Airport
30	Airport Manager II	2791	12	81588	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in Safety Management System and Aerodrome Certification	8 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	GPR Airport Caticlan

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LAURA D. MANGORANGCA
Director I

31	Civil Aviation Area Manager	2871	15	158361	Master's degree	120 hours of training in Airport Management and Supervision AND Certificates in State Safety Program (SSP) AND Aircraft Accident Investigation and Prevention (AAIP)	12 years experience in Airport operations and maintenance, 5 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Mactan International Airport
32	Airport Manager II	3057	12	81588	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in Safety Management System and Aerodrome Certification	8 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Pagadian Airport
33	Airport Manager II	3094	12	81588	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in Safety Management System and Aerodrome Certification	8 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Dipolog Airport
34	Airport Manager I	3137	12	81588	Bachelor's degree	40 hours of training in Supervision and Management AND Safety Management System and Aerodrome Certification	4 years experience in Airport operations and maintenance AND 2 years supervisory experience in airport operations	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Sanga-Sanga Airport
35	Airport Manager III	3155	13	104819	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in State Safety Program (SSP) and Aircraft Accident Investigation and Prevention (AAIP)	10 years experience in Airport operations and maintenance, 4 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Zamboanga International Airport

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Director II

36	Airport Manager II	3464	12	81588	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in Safety Management System and Aerodrome Certification	8 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	General Santos Airport
37	Airport Manager II	3507	12	81588	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in Safety Management System and Aerodrome Certification	8 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service (Professional) OR Any appropriate eligibility for second level positions	N/A	Cotabato Airport

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 26, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Or any additional documents that may be required by the Human Resource Management Division.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AMNERIS G. GABRIEL

Acting Chief, Human Resource Management Division

Old MIA Road, Pasay City

hrmpsb@caap.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
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