

Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**  
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION  
CSCNCR Field Office - DFPC  
**RECEIVED**  
MAR 02 2023  
BY ANDRES D. FOMBUENA, JR.  
Senior Human Resource Specialist

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To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CIVIL AVIATION AUTHORITY OF THE PHILIPPINES in the CSC website:

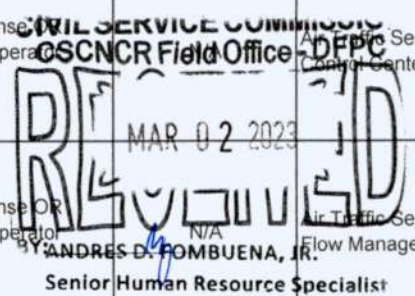
  
AMNERIS S. GABRIEL

Acting Chief, Human Resource Management Division

Date:

March 02, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant I	0746	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Air Traffic Service / Headquarters
2	Air Traffic Management Officer II	0768	11	48830	Bachelor's degree	10 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	1 year experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Aeronautical Information System (AIS OPS)
3	Air Traffic Management Officer III	0779	12	81588	Bachelor's degree	20 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	2 years experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Air Traffic Control and Airspace Management Department / Airspace and Flight Procedure Design Division
4	Air Traffic Management Officer V	0791	12	81588	Bachelor's degree	80 hours of training in supervisory management AND Completion of Air Traffic Service Course	4 years experience in the Air Traffic Service involving Administrative Supervision with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Aerodrome Control Divisions
5	Air Traffic Management Officer V	0837	12	81588	Bachelor's degree	80 hours of training in supervisory management AND Completion of Air Traffic Service Course	4 years experience in the Air Traffic Service involving Administrative Supervision with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Manila Area Control Center

6	Air Traffic Management Officer IV	0909	12	81588	Bachelor's degree	80 hours of training in supervisory management AND Completion of Air Traffic Service Course	3 years experience in the Air Traffic Service involving Operational Supervision with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License		Air Traffic Service / Manila Area Control Center
7	Air Traffic Management Officer IV	0915	12	81588	Bachelor's degree	80 hours of training in supervisory management AND Completion of Air Traffic Service Course	3 years experience in the Air Traffic Service involving Operational Supervision with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Air Traffic Flow Management
8	Air Traffic Management Officer IV	0932	12	81588	Bachelor's degree	80 hours of training in supervisory management AND Completion of Air Traffic Service Course	3 years experience in the Air Traffic Service involving Operational Supervision with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Puerto Princesa
9	Air Traffic Management Officer IV	0942	12	81588	Bachelor's degree	80 hours of training in supervisory management AND Completion of Air Traffic Service Course	3 years experience in the Air Traffic Service involving Operational Supervision with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Cauayan Control Tower
10	Air Traffic Management Officer IV	0964	12	81588	Bachelor's degree	80 hours of training in supervisory management AND Completion of Air Traffic Service Course	3 years experience in the Air Traffic Service involving Operational Supervision with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Subic Control Tower
11	Air Traffic Management Officer III	0982	12	81588	Bachelor's degree	20 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	2 years experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Manila-Clark Approach Cluster
12	Air Traffic Management Officer III	1011	12	81588	Bachelor's degree	20 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	2 years experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Manila Control Tower

13	Air Traffic Management Officer III	1051	12	81588	Bachelor's degree	20 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	2 years experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License		Air Traffic Service / Manila Area Control Center
14	Air Traffic Management Officer III	1074	12	81588	Bachelor's degree	20 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	2 years experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License		Air Traffic Service / Clark Control Tower
15	Air Traffic Management Officer II	1152	11	48830	Bachelor's degree	10 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	1 year experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Vigan FSS
16	Air Traffic Management Officer II	1167	11	48830	Bachelor's degree	10 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	1 year experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Manila Control Tower
17	Air Traffic Management Officer II	1171	11	48830	Bachelor's degree	10 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	1 year experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Manila Area Control Center
18	Air Traffic Management Officer II	1175	11	48830	Bachelor's degree	10 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	1 year experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Philippine Aeronautical Rescue Coordination Center
19	Air Traffic Management Officer II	1214	11	48830	Bachelor's degree	10 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	1 year experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Subic Control Tower

20	Air Traffic Management Officer II	1216	11	48830	Bachelor's degree	10 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	1 year experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Air Traffic Flow Management
21	Air Traffic Management Officer I	3588, 3591	11	48830	Bachelor's degree	Completion of Air Traffic Service Course	6 months apprenticeship in an air traffic management facility and Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Manila-Clark Approach Cluster
22	Air Traffic Management Officer I	3675, 3679, 3703, 3719	11	48830	Bachelor's degree	Completion of Air Traffic Service Course	6 months apprenticeship in an air traffic management facility and Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Manila Area Control Center
23	Air Traffic Management Officer I	3755	11	48830	Bachelor's degree	Completion of Air Traffic Service Course	6 months apprenticeship in an air traffic management facility and Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Aeronautical Information System (AIS OPS)
24	Clerk III	1427	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Air Traffic Service / Headquarters

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 17, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Or any additional documents that may be required by the Human Resource Management Division.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**AMNERIS G. GABRIEL**

Acting Chief, Human Resource Management Division

Old MIA Road, Pasay City

[hrmpsb@caap.gov.ph](mailto:hrmpsb@caap.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

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