

CIVIL SERVICE COMMISSION

National Capital Region

Bulletin of Vacant Positions in GOVERNMENT *



February 16, 2023 **CSC-DFPC FO: 2023-02-07**
(Date of Publication)

* Please be advised that all requests for publication of vacant third level positions should be filed at the CSC-ERPO, CO (Batasan Hills, QC). The requirement to publish vacant third level position under RA No. 7041 shall be deemed complied with only if the said positions are published by the CSC-ERPO (CSC MC No. 11, s. 2007).

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Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
Request for Publication of Vacant Positions

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Electronic copy to be submitted to the CSC FO must be in MS Excel format
BY: **ANDRES D. RUMBUEÑA, JR.**
Senior Human Resource Specialist

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CIVIL AVIATION AUTHORITY OF THE PHILIPPINES in the CSC website:


AMNERIS B. GABRIEL
Acting Chief, Human Resource Management Division
Date: February 16, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Chief Flight Inspector	0124	15	158361	Master's degree	80 hours of training in management and supervision AND completion of ANY of the following courses: Airways Technician Training Course; Basic ANSS Course; Airways Electronics Maintenance Course; Procedures for Air Navigation Services-Operation (PANS-OPS) Course/Flight Inspection Training AND Completion of any two of the following courses: Instrument Landing System (ILS); VHF Omni-directional Range/Doppler VHF Omni-directional Range (VOR/DVOR); Distance Measuring Equipment (DME); Radar	12 years relevant experience in air navigation services, 5 years of which involves management and supervision in flight inspection of CNS systems	Career Service Professional OR Any appropriate eligibility for second level position	N/A	Flight Inspection and Calibration Group
2	Civil Security Assistant B	0194, 0198	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	CAAP Security and Intelligence Service / Civil Security Division
3	Bookkeeper II	0489	7	22688	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Administrative and Finance Service / Finance Department / Accounting Division

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BY: ANDRES D. ROMBLON
Senior Human Resources Specialist

4	Budget Officer II	0506, 0510	10	39456	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Administrative and Finance Service / Finance Department / Budget Division
5	Pilot Examiner I	0573	12	81588	Bachelor's degree	40 hours of relevant training	1 year relevant experience, Minimum 2,500 flying hours as Pilot-in-Command	Commercial Pilot License (MC No. 11 s. 1996 - Cat. IV)	N/A	Flight Standards Inspectorate Service / Licensing And Certification Department / Proficiency Check And Skills Test Division
6	Administrative Assistant I	0586	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Flight Standards Inspectorate Service / Airworthiness Department
7	Aircraft Cabin Safety Inspector II	0657	11	48830	Bachelor's degree	80 hours of relevant training	2 years functionally related experience	Career Service (Professional) OR Current or previously issued Cabin Crew Competency Card	N/A	Flight Standards Inspectorate Service / Flight Operations Department / Commercial Air Transport Operations Certification and Inspection Division
8	Nurse II	0713	10	39456	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Flight Standards Inspectorate Service / Office of the Flight Surgeon
9	Air Traffic Management Officer III	0760	12	81588	Bachelor's degree	20 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	2 years experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Aeronautical Information and Communication Department / Aeronautical Information Service/Map Division
10	Air Traffic Management Officer V	0838	12	81588	Bachelor's degree	80 hours of training in supervisory management AND Completion of Air Traffic Service Course	4 years experience in the Air Traffic Service involving Administrative Supervision with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Air Traffic Service Nationwide Facilities
11	Air Traffic Management Officer IV	0876, 0928, 0950, 0962	12	81588	Bachelor's degree	80 hours of training in supervisory management AND Completion of Air Traffic Service Course	3 years experience in the Air Traffic Service involving Operational Supervision with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Air Traffic Service Nationwide Facilities

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CSGNCR Field Office - DFPC

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12	Air Traffic Management Officer III	1003, 1012, 1046	12	81588	Bachelor's degree	20 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	2 years experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License		Air Traffic Service / Air Traffic Service Nationwide Facilities
13	Air Traffic Management Officer II	1164, 1226	11	48830	Bachelor's degree	10 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	1 year experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Air Traffic Service Nationwide Facilities
14	Air Traffic Management Officer I	1308, 1324, 1360, 1391, 1396, 1401, 3578, 3579, 3580, 3581, 3582, 3583, 3589, 3592, 3593, 3595, 3603, 3607, 3616, 3618, 3622	11	48830	Bachelor's degree	Completion of Air Traffic Service Course	6 months apprenticeship in an air traffic management facility and Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Air Traffic Service Nationwide Facilities
15	Airfield Lighting And Power Technician I	2064	6	20762	Completion of two years studies in college OR High School graduate with relevant vocational/trade course	Certificate in Airfield Lighting and Power Technical Course or its equivalent	None required	CSC MC 11 s. 1996 Cat II	N/A	Air Navigation Service / Air Navigation Services 11 Field Offices
16	Firefighter IV	2258	9	33719	Completion of two years studies in college	16 hours of relevant training	3 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Air Navigation Service / Aerodrome Operation Department / Operational Safety Division
17	Administrative Assistant III	2503	7	22688	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Busuanga Airport
18	Clerk III	3054, 3055	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Pagadian Airport
19	Engineer II	3157	10	39456	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Zamboanga International Airport
20	Firefighter III	3161	7	22688	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Zamboanga International Airport

21	Firefighter II	3166	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Zamboanga International Airport
22	Firefighter I	3173, 3188	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Zamboanga International Airport

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 3, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Or any additional documents that may be required by the Human Resource Management Division.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AMNERIS G. GABRIEL

 Acting Chief, Human Resource Management Division

 Old MIA Road, Pasay City

hrmpsb@caap.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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