



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

12 October 2022

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the Civil Aviation Authority of the Philippines (CAAP), Area Center V, Bicol International Airport in connection with the implementation of the **Repair & Maintenance Of Tractor Mowers At Bicol International Airport – 2nd SVP** project. It is requested that price quotations be submitted in an envelope, duly sealed, to be opened by our Bids and Awards Committee on **21 October 2022** at **2:00 pm** at the BAC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay.

The following should be submitted together with the quotation:

1. Current Mayor's/Business Permit;
2. Phil-GEPS Registration Number;
3. Name/credentials of proposed Auto Mechanic;
4. Brochures/pictures of Alternator, 2SM II Plate Battery, Ignition Switch, Accel Bearing, and Cross Joint indicating brand names and specifications;
5. List of similar contracts showing proof that bidder has experience in any Auto Repair during the past three (3) years prior to submission of quotations; and
6. Omnibus Sworn Statement (*see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.*)

Quotations not accompanied by current Mayor's/Business Permit; name/credentials of proposed Auto Mechanic; Phil-GEPS Registration Number; brochures with brand names and specifications of aforementioned spare parts; and list of similar contracts shall be automatically disqualified.

SCOPE OF WORK

KUBOTA -L- 4740

1. Repair of slasher flooring and slasher roller.
2. Replacement of busted alternator, unserviceable battery, busted horn, pillow black, old bolts, busted headlight bulb, headlight switch, fan belt, ignition switch and fuel/oil filter.
3. Change oil.
4. Greasing.
5. Painting of slasher.
6. Machine shop of work for gear box.

EUROTRAC YTO X1204

7. Repair of slasher flooring, old bolts, busted headlight/horn, fan belt, oil/fuel filter, accel bearing and cross joint.
8. Change oil.
9. Installation of toggle switch and beacon light.
10. Painting of slasher.

KUBOTA L-4310

11. Replacement of unserviceable battery, busted horn/switch ignition and oil/fuel filter.
12. Change oil.
13. Provision of minor tools and equipment.

PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

NOTE:

All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.

Annex "A"

(Contractor's Logo On Main Page)

BID PROPOSAL**Repair & Maintenance Of Tractor Mowers At Bicol International Airport - 2nd SVP**

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) (5) x (8)	(10) 5% X [(5) + (9)]	(11) (9) + (10)	(12) (5) + (11)	(13) (12)/(3)
					9.0%	10.0%	19.0%					
1.00	MECHANICAL WORKS	1.00	lot									
TOTAL AMOUNT												

Submitted by:

Printed Name:

Position:

Name Company:

Date:

Annex "B"

(Contractor's Logo On Main Page)

BILL OF QUANTITIES**Project: Repair & Maintenance Of Tractor Mowers At Bicol International Airport - 2nd SVP****Location: Bicol International Airport, Daraga, Albay**

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	MECHANICAL WORKS				
	Pesos	1.00	lot	Amount in Words	
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Submitted by:

Printed Name:

Position:

Name Company:

						Annex "C"
NAME OF PROJECT		: REPAIR AND MAINTENANCE OF TRACTOR MOWERS AT BICOL INTERNATIONAL AIRPORT - 2ND SVP				
LOCATION		: Bicol International Airport, Daraga, Albay				
SUBJECT		: Bill of Quantities				
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	
1.00	MECHANICAL WORKS					
1.10	Slasher # Kubota - L4740					
A	Material Cost					
	MS plate 5mm	1.00	pc			
	Flat bar 1/4"x2"	3.00	pcs			
	Angle bar 1/4"x2-1/2"	2.00	pcs			
	G.I Pipe 4"Ø sched. 40	1.00	pc			
	Alternator	1.00	pc			
	2SM II plate battery 12v	1.00	pc			
	Horn	1.00	pc			
	Pillow black 1-1/4" Ø	4.00	pcs			
	Bolt w/ nuts/washer 1/2"x3"	20.00	pcs			
	Headlight bulb w/ connector	1.00	set			
	Headlight switch (heavy duty)	1.00	pc			
	Welding rod special	10.00	kg			
	Automotive lacquer paint orange	1.00	gal.			
	Fan belt	1.00	pc			
	Diesel motor oil	8.00	lit.			
	Oil filter	1.00	pc			
	Gear oil	4.00	lit.			
	WD40 382ml.	2.00	pcs			
	Hydraulic fluid	4.00	gal.			
	Grease	1.00	lit.			
	Ignition switch	1.00	pc			
	Epoxy primer gray	3.00	lit.			
	Cutting disc 4" Ø super thin	35.00	pcs			
	Cut-off whell 12"Ø	3.00	pcs			
	Grinding disc 4"Ø	2.00	pcs			
	Fuel filter	1.00	pc			
					Material Cost.....	

B	Labor Cost	<i>QTY</i>	<i>DUR. (DAYS)</i>	<i>RATE/DAY</i>
	Auto Mechanic	1.00	30.00	
	Assistant	1.00	30.00	
		<i>Labor Cost</i>		
C	Equipment Rental Cost	<i>QTY</i>	<i>DUR. (DAYS)</i>	<i>RATE/DAY</i>
	Welding Machine	1.00	1.00	
	Acytelene	1.00	1.00	
		<i>Equipment Rental Cost</i>		
1.20	Slasher # Eurotrac YT0 X 1204			
A	Material Cost			
	Flat bar 1/4"x2-1/2"	3.00	pcs	
	Angle bar 1/4"x2-1/2"	7.00	pcs	
	Epoxy primer gray	1.00	gal.	
	Automotive lacquer paint orange	1.00	gal.	
	Lacquer thinner	2.00	gal.	
	Sand paper no.120	10.00	pcs	
	Bolt w/ nuts/washer 1/2"x3"	40.00	pcs	
	MS plate 5mm	2.00	pcs	
	Headlight	1.00	set	
	Horn	1.00	pc	
	Toggle switch	1.00	pc	
	Fan belt	1.00	pc	
	Diesel engine oil	22.00	lit.	
	Oil filter	2.00	pcs	
	Fuel filter	2.00	pcs	
	Accel bearing	2.00	pcs	
	Beacon light	1.00	pc	
	Electrical tape	2.00	pcs	
	Cross joint	2.00	pcs	
		<i>Material Cost</i>		
B	Labor Cost	<i>QTY</i>	<i>DUR. (DAYS)</i>	<i>RATE/DAY</i>
	Auto Mechanic	1.00	38.00	
	Assistant	1.00	38.00	
		<i>Labor Cost</i>		
C	Equipment Rental Cost	<i>QTY</i>	<i>DUR. (DAYS)</i>	<i>RATE/DAY</i>
	Welding Machine	1.00	1.00	
	Acytelene	1.00	1.00	
		<i>Equipment Rental Cost</i>		

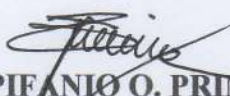
1.30	Kubota- L4310				
A	Material Cost				
	2SM II plate battery 12v	1.00	pc		
	Horn	1.00	pc		
	Ignition switch	1.00	pc		
	Diesel motor oil	8.00	lit.		
	Oil filter	1.00	pc		
	Fuel filter	1.00	pc		
				<i>Material Cost</i>	
B	Labor Cost	<i>QTY</i>	<i>DUR. (DAYS)</i>	<i>RATE/DAY</i>	
	Auto Mechanic	1.00	4.00		
	Assistant	1.00	4.00		
				<i>Labor Cost</i>	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM		9.0%	of Estimated Direct Cost		
2. CONTRACTOR'S PROFIT		10.0%	of Estimated Direct Cost		
E. TOTAL OCM & PROFIT		10.0%	of D		
F. VALUE ADDED TAX, (VAT)		5.0%	of (D + E)		
G. SUB-TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. SUB-TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
SUB-TOTAL ESTIMATED COST (D + G), P					
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					
			Submitted by:		
			Printed Name:		
			Position:		
			Name Company:		
			Date:		

Prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery sites if the contract is awarded. Quotations must be delivered to the Civil Aviation Authority of the Philippines, Area Center V **not later than 2:00 p.m. on 21 October 2022** at its physical address at the BAC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay. **Online submission is not allowed and late submission shall not be accepted.**

All quotations together with the required documents should be placed in a sealed envelope marked **Repair & Maintenance Of Tractor Mowers At Bicol International Airport – 2nd SVP**.

The Approved Budget for the Contract (ABC) is **Three Hundred Forty Nine Thousand Five Hundred Eighteen Pesos & 76/100 (Php 349,518.76)**. No. of Days to Complete: **Forty Five (45) calendar days**.

Very truly yours,


EPIFANIO O. PRINIA, JR.
Chairperson, Bids and Awards Committee

MR. EPIFANIO O. PRINIA, JR.
Chairperson, Bids and Awards Committee
Civil Aviation Authority of the Philippines
Bicol International Airport, Daraga, Albay

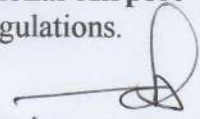
Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for **Repair & Maintenance Of Tractor Mowers At Bicol International Airport – 2nd SVP** to the above-named dealer/supplier in accordance with the existing regulations.


Rom O. LOVERA
Canvasser