

PURCHASE ORDER

CAAP - BICOL INTERNATIONAL AIRPORT

Agency

Supplier : **LEGAZPI GENERAL MERCHANDISE**
 Address : Rizal St. Legazpi City
 TIN : 921-667-282-000

P.O. No. : **2022-02PO-031 (P)**
 Date : February 18, 2022
 Mode of Procurement : Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Bicol International Airport Delivery Term : FOB - Destination
 Date of Delivery : 3 - Days Payment Term : 15 - Calendar Days

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
<i>"Supply And Delivery of Various Office For Various Units at Bicol International Airport"</i>					
	pc	Ballpen Black Color	200	6.00	1,200.00
	pc	Ballpen Blue Color	100	6.00	600.00
	pc	Ballpen Green Color	20	10.00	200.00
	pc	Battery Size C, Alkaline	20	75.00	1,500.00
	pc	Battery, AA, Alkaline	60	65.00	3,900.00
	pc	Battery, AAA, Alkaline	80	85.00	6,800.00
	box	Binder/Backfold Clip 1"	20	35.00	700.00
	box	Binder/Backfold Clip 2"	5	65.00	325.00
	box	Binder/Backfold Clip 3/4"	20	25.00	500.00
	ream	Bond Paper, 80gsm, size:210mm x 297mm (A4)	125	260.00	32,500.00
	ream	Bond Paper, 80gsm, size:216mm x 279mm (Short)	25	240.00	6,000.00
	ream	Bond Paper, 80gsm, size:216mm x 330mm (Legal)	95	280.00	26,600.00
	pc	Clear/Transparent Folder Long (Heavy Weight, 4PTS)	200	30.00	6,000.00
	pc	Clipboard Folder Long w/ Cover	10	150.00	1,500.00
	pc	Correction Tape	40	35.00	1,400.00
	pc	Data File organizer	20	550.00	11,000.00
	pc	Envelope, Documentary, for legal size docs	100	4.00	400.00
	pc	Expanding Envelope, w/ tie for legal size doc	100	15.00	1,500.00
	pc	Expanding Folder Ordinary	50	20.00	1,000.00
	pc	Expanding Folder Plastic Long	50	25.00	1,250.00
	pc	Fluorescent Marker, Highlighter, Assorted Color	20	40.00	800.00
	pc	Folder Ordinary Long,	300	6.00	1,800.00
	pc	Glue, all Purpose,	5	48.00	240.00
	roll	Laminating Film 250 mic	3	1,550.00	4,650.00
	box	Map Pins, Round Head, Asstd. Color	5	45.00	225.00
	roll	Masking Tape, 1"	20	40.00	800.00
	roll	Masking Tape, 2"	20	85.00	1,700.00
		-x-x- Next Page -x-x-			
			S-Total		115,090.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme:

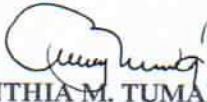

LEGAZPI GENERAL MERCHANDISE

Signature Over Printed Name

Date

FEB 24 2022

TIME 4:10 PM


CYNTHIA M. TUMANUT

Civil Aviation Area Manager, Area V

Funds Available:


ARNOLF JHON A. BAGUE

Accounting In-Charge

BUR No : 02-2022-02-10

Amount : ₱ 155,190

PURCHASE ORDER

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Agency

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Place of Delivery : Bicol International Airport
 Date of Delivery : 3 - Days

Delivery Term : FOB - Destination
 Payment Term : 15 - Calendar Days

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	roll	Packaging Tape	12	30.00	360.00
	box	Paper Clip, 50MM,	5	25.00	125.00
	box	Paper Clip, 33MM,	15	15.00	225.00
	box	Paper Fastener Metal	20	65.00	1,300.00
	box	Pencil Lead with Eraser	20	90.00	1,800.00
	box	Rubber Band , Small	5	240.00	1,200.00
	box	Rubber Band, Big	5	260.00	1,300.00
	pc	Ruler, Plastic, 12"	10	10.00	100.00
	pc	Scissors, Medium	10	65.00	650.00
	pc	Sign Pen Refill, Black, liquid/gel ink,	30	25.00	750.00
	pc	Sign Pen Refill, Blue, liquid/gel ink,	30	25.00	750.00
	pc	Sign Pen, Black, liquid/gel ink,	48	35.00	1,680.00
	pc	Sign Pen, Blue, liquid/gel ink,	20	35.00	700.00
	pc	Spiral Ring Binder, 1"	10	45.00	450.00
	pc	Spiral Ring Binder, 1/2"	10	35.00	350.00
	pc	Stapler #35 H/D	5	150.00	750.00
	pc	White Board Eraser	6	25.00	150.00
	pad	Sticky Notepad, stick-on; Asstd. Sizes	20	45.00	900.00
	pc	Storage Box Assemble	20	150.00	3,000.00
	roll	Transparent Tape 1"	30	18.00	540.00
	rolls	Transparent Tape 2"	24	30.00	720.00
	btl	Alcohol Spray 330ml	20	130.00	2,600.00
	sheet	Chipboard/Kraft Board 3mm	50	120.00	6,000.00
	box	White Mailing Envelope Long	2	350.00	700.00
	pc	Pencil Sharpener H/D	10	350.00	3,500.00
	pc	Puncher H/D	10	220.00	2,200.00
	pck	Photo Paper A4 size	20	120.00	2,400.00
	pck	Sticker Paper Non-glossy A4 size	20	65.00	1,300.00
	pc	Official Record Book 300P	20	180.00	3,600.00
		-x-x- Nothing Follows -x-x-		S-Total	40,100.00
				Total Amount	155,190.00

Total Amount in Words) **One Hundred Fifty-Five Thousand One Hundred Ninety Pesos Only*****

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Conforme:

LEGAZPI GENERAL MERCHANDISE

Signature Over Printed Name

Date

FEB 24 2022

TIME 4:10pm

CYNTHIA M. TUMANUT

Civil Aviation Area Manager, Area V

Funds Available:

ARNOLF JHON A. BAGUE

Accounting In-Charge

BUR No. : 02-2022-02-110Amount : ₱ 155,190-