

Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CIVIL AVIATION AUTHORITY OF THE PHILIPPINES in the CSC website:


AMNERIS S. GABRIEL

OIC, Human Resource Management Division

Date: August 11, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Utility Worker I	0075	1	11068	Must be able to read and write	None required	None required	None required	N/A	Civil Aviation Training Center
2	Public Relations Officer I	0080	11	20754	Bachelor's degree	None required	None required	Career Service Professional; Second Level Eligibility	N/A	Corporate Communications Staff
3	Department Manager III	0770	27	121411	Bachelor's Degree	80 hours of training in management AND Completion of Air Traffic Service Course	Ten (10) years of relevant experience in Air Traffic Services, Five (5) years of which involves management and supervision with Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Air Traffic Control and Airspace Management Department
4	Air Traffic Management Officer III	1133	22	65319	Bachelor's Degree	20 hours of relevant technical training/ seminar AND Completion of Air Traffic Service Course	2 years experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service / Air Traffic Service Nationwide Facilities
5	CNS Systems Officer IV	1571	23	73811	Bachelor's degree in Engineering (Electronics & Communications /Electrical/ Mechanical/ Computer/ Aeronautics)	80 hours of training in supervisory management AND Certificate in Air Navigation Systems Specialist Course/ Airways Technician Course/ Airways Electronics Maintenance Course	6 years of relevant experience, 1 year of which involves supervision in air navigation services	Career Service (Professional) OR Any appropriate Eligibility for Second Level positions	N/A	Air Navigation Service / Air Navigation Services 11 Field Offices

6	Airport Manager I	2314	22	65319	Bachelor's degree	40 hours of training in Supervision and Management AND Safety Management System and Aerodrome Certification	4 years experience in Airport operations and maintenance AND 2 years supervisory experience in airport operations	Career Service (Professional); OR Appropriate eligibility for second level positions	N/A	Baguio Airport
7	Airport Manager II	2352	24	83406	Bachelor's degree	80 hours of training in Airport Management and Supervision AND Certificates in Safety Management System and Aerodrome Certification	8 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service (Professional) OR Appropriate eligibility for second level positions	N/A	Tuguegarao Airport
8	Firefighter I	2694	6	14847	Completion of two years studies in college	None required	None required	Career Service (Sub-Professional); First Level Eligibility	N/A	Iloilo Airport
9	Airport Manager I	2725	22	65319	Bachelor's degree	40 hours of training in Supervision and Management AND Safety Management System and Aerodrome Certification	4 years experience in Airport operations and maintenance AND 2 years supervisory experience in airport operations	Career Service (Professional); OR Appropriate eligibility for second level positions	N/A	Antique Airport

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 11, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Or any additional documents that may be required by the Human Resource Management Division

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AMNERIS G. GABRIEL

Officer-In-Charge, Human Resource Management Division

Old MIA Road, Pasay City

psb_secretariat@caap.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.