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REPUBLIC OF THE PHILIPPINES  
Department of Transportation and Communications  
Air Transportation Office  
AERONAUTICAL INFORMATION SERVICE  
MIA Road, Pasay City, 1300

AIC  
6/99  
25 Feb 99

REVISED SCHEDULE OF FEES AND CHARGES  
ALTERNATE INTERNATIONAL AIRPORTS & NATIONAL AIRPORTS,  
(D.O. 98-1178)

PART I: DEFINITIONS

Sec. 1. The following terminologies shall be construed to mean as follows:

- a) Aircraft - Any contrivance now known or hereinafter invented, used or designed for navigation or flight in the air.
- b) Aircraft Parking Fee - A fee charged to aircraft for the use of facilities and services for parking at the terminal apron or remote parking areas from the time of landing up to the time of take-off.
- c) Airport - Any area of land or water which is used or intended to be used for landing and take-off of aircraft, including its appurtenant areas which are used or intended to be used for airport buildings or installations, or the airport facilities or rights-of-way, together with all airport buildings and facilities.
- d) Feeder Airport - Any national airport that serves communities and towns with limited traffic.
- e) Gross Weight - The certified maximum gross weight of an aircraft as specified in the certificate of registration of said aircraft granted by the licensing authority.
- f) International Airport - Any national airport that serves international flights.
- g) Landing & Take-off Fees - A fee charged for the use of aircraft of the airport facilities and services for landing and take-off.
- h) National Airport - Any airport-owned, operated and maintained by the Air Transportation Office.
- i) Nighttime - The hours between 6:00 p.m. to 6:00 a.m. (local time).
- j) Secondary Airport - Any national airport that serves the principal towns and cities with regular traffic density.

k) Transit Passenger

- A passenger boarding at intermediate stops or connecting points on the same aircraft or the first available connecting flight for continuing the journey to his intended destination.

l) Trunkline Airport

- Any national airport that serves the principal commercial centers of the Philippines.

## PART II: GENERAL PROVISION

**Sec. 1. Applicability** - The fees and charges prescribed herein shall apply for the use of the alternate international airports such as Zamboanga, Davao, Puerto Princesa, Laoag and national airports, their facilities, services, utilities and properties under the management control of the Air Transportation Office.

The fees and charges herein prescribed shall be applied as follows:

1. Landing for Domestic Flight Operation at national airports other than alternate international airports.  
100% for trunkline airports  
75% for secondary airport  
50% for feeder airport
2. Other fees Charges  
100% for alternate International & trunkline  
75% for secondary airport  
50% for feeder airport

(The Classification of national airports according to the above airport categories are indicated in the latest listings released by the Air Transportation Office)

**Sec. 2. Effects on Existing Contract** - The fees and charges prescribed herein shall not affect contract, leases or concession permits executed or approved prior to the effectivity of this Department Order, except when otherwise provided in said contract, leases or permits.

**Sec. 3. Exemptions** - Unless otherwise specifically provided, the fees and charges provided herein shall not apply to the following:

- a) Aircraft registered and /or operated by the Government of the Republic of the Philippines solely for governmental functions;
- b) State-owned aircraft exclusively used by diplomatic and consular representatives of foreign governments.  
(Civil registered aircraft other than state-owned aircraft, which are chartered or hired by representatives, or personnel of foreign governments are not exempted by this provision);
- c) Aircraft engaged in humanitarian mission for the particular flight;
- d) Aircraft which, by provisions of existing laws or treaties, are exempted from the payment of fees and other charges; and
- e) Other non-revenue flights as may be exempted by the Assistant Secretary.

**Sec. 4. Reductions** - Unless otherwise specifically provided herein, aircraft operating under the following categories shall be charged fifty percent (50%) of the prescribed rates:

- 1) Ferry flight of aircraft, aircraft parts or crews.
- 2) Flights diverted due to in-flight emergency.
- 3) Airmen flight proficiency training or test flight.
- 4) Technical landing by non-scheduled flights.
- 5) Aircraft demonstration flights.
- 6) Other flights as may be authorized by the Assistant Secretary.

**Sec. 5. Other Fees and Charges** - The fees and charges prescribed herein shall not prejudice the right of the Air Transportation Office to impose and collect such other reasonable charges as may be determined by the Assistant Secretary for the use of such properties, facilities, utilities and services in national airports not covered herein.

**Sec. 6. Improvements on Buildings, Building Spaces and Areas** - Physical improvements on all buildings building spaces and areas, owned by the Air Transportation Office may be undertaken by and at the expense of the tenants. However, no improvement may be commenced without prior approval of the plans by the Assistant Secretary, and whenever deemed necessary, a cash deposit shall be made in favor of the Air Transportation Office, which shall be equivalent to the cost of restoration of any portion of the property affected by such alteration or improvements.

### PART III: LANDING AND TAKE-OFF FEES

Based on Aircraft Certificated Maximum Gross Weight:

**Sec. 1. Landing Fees for International Flights at Alternate International Airports** - Landing fee shall be P100.00 per 1,000 kgs. gross weight or fraction thereof up to 160,000 kgs. and P80.00 for every 1,000 kgs. or fraction thereof in excess of 160,000 kgs.

**Sec. 2. Landing Fees for Domestic Flights at Alternate International Airports** - Landing fee for domestic flights at alternate international airports shall be P 70.00 per 1,000 kgs. gross weight or a fraction thereof up to 160,000 kgs. and P 50.00 for every 1,000 kgs. or a fraction thereof in excess of 160,000 kgs.

**Sec. 3. Landing Fees for Domestic Flight at other National Airports** - Landing fee for domestic flights at other national airports hereunder prescribed shall cover landing and take-off as follows:

- a) For airports with Portland cement concrete paved runway: The charges shall be P55.00 per 1,000 kgs.
- b) For airports with asphaltic concrete macadam paved runway: The charges shall be P45.00 per 1,000 kgs.

**Sec. 4. Night Landing Fees** - At airports with night landing facilities an additional charge of fifteen percent (15%) of the corresponding charges prescribed under the preceding section hercof,

shall be imposed on all commercial aircraft's landing and taking-off between 6:00 p.m. to 6:00 a.m. (local time). This additional charge shall be reduced to ten percent (10 %) if:

- a) The landing was made before nighttime and the subsequent take-off was made during nighttime; or
- b) The landing was made before nighttime and the subsequent take-off was made during daylight hours.

#### PART IV: AIRCRAFT PARKING CHARGES

**Sec. 1. Fees for Parking at the Terminal Apron** - Parking at the terminal apron for the first hour for jet aircraft, and for the first forty five (45) minutes for jet-prop aircraft shall be free of charge. An additional fee of ten percent (10%) of the landing fees prescribed in Part III hereof will be charged for every additional fifteen-(15) minutes.

**Sec. 2. Fees for other parking spaces** - Fees for the use of designated parking spaces shall be levied on the basis of hourly rates in accordance with the following schedules:

- a) At paved parking areas: A charge of P10.00 per 5,000 kgs. gross weight per hour or fraction thereof.
- b) At unpaved parking areas: A charge of P5.00 per 5,000 kgs. gross weight per hour or fraction thereof.

#### PART V: PASSENGER SERVICE CHARGE

**Sec. 1. Passenger Service Charge** - A passenger service charge shall be paid by each departing passenger, except transit passengers, children two (2) years of age and below, and ATO and DOTC central office employees, in accordance with the following rates:

- a) At Alternate International Airports
  - 1. International Passenger P 500.00
  - 2. Domestic Passenger 40.00
- b) At Trunkline Airports: *Principal Class 1*  
Each Passenger 30.00
- c) At Secondary Airports: *Principal Class 2*  
Each Passenger 20.00
- d) At Feeder Airports: *Community*  
Each Passenger 10.00

**Sec. 2. Manner of Payment** - Passenger service charge shall be paid either directly to the Air Transportation Office or through the carrier in accordance with existing arrangements.

**Sec. 3. Suspension** - The imposition of a passenger service charge may be suspended by ASSEC whenever the condition of the terminal facilities does not warrant the imposition of these charges.

**PART VI: RENTAL OF FLOOR SPACE AT THE TERMINAL BUILDING**

**Sec. 1. Rental of Floor Space at Alternate International Airports** - Rental of floor space at the terminal building of airports serving international flights and/or domestic flights shall be levied in accordance with the following monthly rates:

- a) Passenger Terminal Building
  - 1. Ground Level:
    - Airlines P 60.00
    - Commercial establishments 100.00
  - 2. Upper Floor Level:
    - Airlines P 50.00
    - Commercial establishments 80.00

**Sec. 2. Rental of Floor Space at National Airports** - Rental charges for floor space at the terminal building serving domestic flights shall be levied in accordance with the following monthly rates:

	TRUNKLINE	SECONDARY	FEEDER
Office space & other concession areas	P50.00	P40.00	P20.00

**Sec. 3. Usage of VIP Lounge**

- a) Rental Rates - P500 per hour or fraction thereof

**PART VII: RENTAL OF FLOOR SPACE AT OTHER AIRPORT BUILDINGS**

**Sec. 1. Rental of Floor Space at other Airport Buildings** - Rental charges for floor space at airport buildings and installations other than the passenger/cargo terminal buildings shall be levied in accordance with the following monthly rates per square meter of floor area:

- Hangars, concrete/steel structures:
  - a) Office P30.00
  - b) Hangar proper 10.00
- Other buildings, concrete/steel structures 30.00
- Other buildings, light materials 20.00

**PART VIII: RENTAL OF AIRPORT LAND AREAS**

**Sec. 1. Rental of Airport Land Areas** - Rental charges for airport land areas are as follows:

- a) Developed Areas P10.00/sqm/month
- b) Undeveloped Areas 5.00/sqm/month

**Sec. 2. Restrictions** - Leased land areas within the airport premises shall not be utilized for purposes other than those stipulated in Contract of Lease.

**Sec. 3. Right-of-Way** - The right-of-way to private property may be granted subject to payment of rentals prescribed in Sec. 1: hereof.

### PART IX: CONCESSION PRIVILEGE FEES

**Sec. 1. Concession Privilege Fees** - Concession privilege fees, entitles a concessionaire to the privilege of conducting business or commercial activities in national airports subject to Air Transportation Office rules and regulations and shall be paid separately for each type of business/commercial activity except airline companies.

**Sec. 2. Nature of Concession Privilege Fees** - Concession privilege fees are distinct and separate from the charges of rentals of building/land spaces as prescribed in Parts VI, VII, and VIII hereof.

**Sec. 3. Manner of Payment** - Concession privilege fees shall be paid on a monthly basis payable at the beginning of each calendar month, and subject to the provisions of Sec. 2 & 3, Part XIII hereof.

**Sec. 4. Schedule** - The schedules of fees per month for concession privileges are prescribed as follows:

**a) Passenger Service Concessions:**

Banks	P	600.00
Travel Agencies		100.00
Currency Exchange Dealer		200.00
Commercial Cable & Telegraph		200.00
Insurance Agencies		200.00
Hotel/Motel Reservations		600.00

**b) Food Service Concessions:**

Restaurants		450.00
Cocktail lounges		250.00
Kitchenette and Canteen		300.00
Coffee Shop, Snack Bar Refreshment Parlor		450.00
Food Catering		100.00

**c) Transportation Utilities Concessions:**

Taxicab Services (Tender Offer)		150.00
minimum per unit		150.00
Limousine Services (per unit)		150.00
Car Rental (per unit)		150.00
Jeepney Services (per unit)		150.00

Bus Services (passenger, tourist/ Hotel Bus)(per unit)	
Car Parking	highest bid price but not less than approved agency estimate
Gasoline/Diesel Fuel Service Station	300.00

d) Miscellaneous: Business Concessions:

Duty Free Shop	3% of monthly gross sales
Porterage/Janitorial/Security	highest bid price but not less than approved agency estimate
Cargo Forwarder/Broker	300.00
Gift Shop, Curio & novelty Stores	150.00
Photographic Services	150.00
Beauty Salon	150.00
Barber Shop	100.00
Cigar, Cigarette & Confectionary	100.00
Vending Machines (per unit)	75.00
Jukebox (per unit)	120.00
Art Gallery	100.00
Newspaper, Magazines & Periodical	75.00
Copying Machines (per unit)	75.00
Movie Filming (for 3 hours)	100.00
Advertising & Documentary Filming (for 3 hours)	500.00
Shoe Cleaning Services	50.00
Bookstore & Office Supplies	75.00
Public Telephone Booth	150.00

**PART X: AVIATION FUEL, OIL AND LUBRICANT SERVICES**

Sec. 1. Royalty Fee - A royalty fee shall be imposed on any person, firm or corporation selling or delivering directly or indirectly aviation fuel, oil, grease, or lubricant to any aircraft at the airport, for the use thereof. This royalty fee shall be as follows:

Aviation Fuel	P 0.03/liter
Oil	0.07/liter
Grease	0.06/100 gram

Sec. 2. Pipeline Right-of-Way Charges - A charge for pipeline right-of way through the pipeline trench shall be P200.00 per month per pipeline/at each hydrant pit in addition to the fees imposed in Sec. 1. of this Part. Pipeline right-of-way charges shall be incorporated in the contract for pipeline right-of-way.

**PART XI: ADVERTISING**

Sec. 1. Business Advertisement - Business advertisement in the form of signboards, displays, billboards, posters, streamers, etc. may be installed within the airport premises subject to the approval of the Assistant Secretary of Air Transportation Office.

Sec. 2. Indoor and Outdoor Advertisement - Indoor and outdoor business advertisement at airports shall be charged as follows:

Lighted signboard or displays	P60.00/sqm/month
Unlighted signboard or displays	40.00/sqm/month
Circulars and posters	30.00/sqm/month

Sec. 3. Signboards of Concessionaires - Signboards of concessionaires within their respective leased premises are exempted from the payment of advertising charges provided that their size, design and location are approved by the Assistant Secretary.

Sec. 4. Other Charges - The payment of the rates for advertising exclusive of the payment for electricity and other utilities fixed by the Air Transportation Office.

## PART XII: OTHER FEES AND CHARGES

Sec. 1. Departure and Arrival Lobbies Fee - Person entering the departure and arrival lobbies shall be charged a fee of P3.00 per person

Sec. 2. Utilities and Other Services - Concessionaires shall pay for all utilities and service charges as follows:

a) Electric Power

Charges for residential, commercial and industrial areas shall be in accordance with local current electric rate plus 10% maintenance and service fees:

b) Telephone (per unit)

Commercial	P225.00/month
Extension	75.00/month
Residential	100.00/month
Extension	50.00/month
Cable pairs per line (house cable)	35.00/month
Deposit for telephone set	1,000.00/set

c) Water Charges

Leases and/or tenants of buildings and/or spaces shall be charged for their water consumption based on the actual meter reading in accordance with local water rates plus 10% maintenance and service fee.

d) Leases and/or tenants of buildings and/or spaces with centralized air-conditioning shall be charged for their air-conditioning privileges based on actual air-conditioning consumptions of the building divided by the square meter of floor area covered plus 10% service fee.

e) Right-of-way for telephone, teletype, cables pairs, video monitors and antenna system: P115.00

f) For the installation/connection of utilities such as electrical, water and telephone, a per unit fee shall be charged as follows:

1. Commercial	P180.00
2. Residential	90.00

g) Construction, repair, renovation or improvement of building and similar structures within, a permit fee shall be charged as follows:

1. Commercial	P150.00
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2. Residential

75.00

- h) Height Clearance Permit - A fee of P50.00 shall be charged to each application for height clearance permit.

### **PART XIII: PAYMENT**

#### **Sec. 1. Manner of Payment**

- a) Except for rental charges which shall be payable at the beginning of each month, the fees and charges prescribed herein shall be due and payable at the close of each calendar month unless provided otherwise in the subsequent section.
- b) Payment of aircraft operation charges for nonscheduled operators shall be due and payable in cash prior to take-off unless credit arrangements satisfactory to the Air Transportation Office have been made in advance.

**Sec. 2. Guarantee** - To guarantee prompt payment of fees and charges covered by contracts with concessionaires a deposit either in the form of a bank guarantee, manager's check or cash shall be made with the Air Transportation Office, the amount of which shall be maintained during the duration of the lease concession and in case of default shall be automatically applied to the back accounts.

**Sec. 3. Effects of Non-payment** - Failure on the part of any person, firm or corporation to pay any fee, charge or rental due and payable after written demand by the Assistant Secretary, shall be considered sufficient ground to deny such person, firm or corporation of the further use of the airport or any of its facilities, utilities and services and shall be a basis for cancellation of their contract. Further, that should the concessionaire's cash deposit mentioned in Sec. 2. of this part be not sufficient to cover the outstanding obligations of such concessionaire, the Assistant Secretary may close the concessionaire's property within the leased area or premises until payment is fully satisfied. This shall not prejudice the Assistant Secretary from taking such action and/or proceedings as may be deemed proper and necessary. Delinquent account due to government shall earn interest at the rate of one percent (1%) compounded monthly from receipt of the letter of demand by the tenant.

### **PART XIV: REPEALING CLAUSE**

All previous orders, rules and regulations or part thereof, which are inconsistent with any of the provisions herein, are deemed repealed or modified accordingly.

**(AIC 1/96 dated 10 July is hereby superseded).**

DEPARTMENT OF COMMERCE      NO. 2017-25

Revised Schedule of ...  
for Payment of ...

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Republic of the Philippines  
**DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS**  
**OFFICE OF THE SECRETARY**

DAVAO

18 June 2007

DEPARTMENT ORDER NO. 2007-25

*Je* 7/20/07

**Subject: REVISED SCHEDULE OF FEES AND CHARGES FOR DAVAO INTERNATIONAL AIRPORT**

Pursuant to the provisions of Sections 32 and 51 of Republic Act No. 776, otherwise known as the Civil Aeronautics Act, as amended by Presidential Decree Nos. 844, 1278, 1462 and Executive Order No. 546, the following fees and charges for the use/operation of Davao International Airport (DIA) are hereby prescribed amending for the purpose Department Order No. 98-1178 dated 03 September 1998 (Revised Schedule of Fees and Charges for Alternate International Airports and National Airports).

**PART I: DEFINITION OF TERMS**

Section 1. The following terminologies shall be construed to mean as follows:

- 1.1 Aircraft - Any contrivance now known or hereinafter invented, used or designed for navigation or flight in the air.
- 1.2 Aircraft Parking Fee - A fee charged to aircraft for the use of facilities and services for parking at the terminal apron or remote parking areas from the time of landing up to the time of take-off.
- 1.3 Airport - Any area of land or water which is used or intended to be used for landing and take-off of aircraft including its appurtenant areas which are used or intended to be used for airport buildings installation or the airport facilities or right-of-ways together with all airport buildings and facilities.
- 1.4 ATO - Air Transportation Office
- 1.5 DIA - Davao International Airport
- 1.6 Secretary - The Secretary of the Department of Transportation and Communications.
- 1.7 Assistant Secretary - The Assistant Secretary of the Air Transportation Office
- 1.8 Concessionaire - A company or an individual allowed by the ATO, through a contract or permit, to operate and

maintain business activity within DIA.

- 1.9 Connecting Passenger - A passenger passing Davao from a point of origin to connect with another flight to their final destination whose reservation is on request or open.
- 1.10 Developed Area - An area that has an access road and or where improvements are already introduced.
- 1.11 Gross Weight - The certified maximum gross weight of an aircraft as specified in the certificate of registration of said aircraft granted by the licensing authority.
- 1.12 Landing and Take-off Fees - A fee charged for the use of aircraft of the airport facilities and services for landing and take-off.
- 1.13 Nighttime - The time between 6:00 PM and 6:00 AM (local time).
- 1.14 Transit Passenger - A passenger who arrives and departs from the Airport in the same aircraft (passing through) from his original port of departure or in a connecting flight (changing aircraft for continuing his journey) provided that said passenger will no longer check-in boarding his plane to his intended destination.

## PART II: GENERAL PROVISIONS

**Section 1. Applicability** - The fees and charges prescribed herein shall apply for the use of DIA, the facilities, services, utilities and properties under the management and control of the ATO.

**Section 2. Effects on Existing Contract** - The fees and charges prescribed herein shall not affect contracts, leases or concession permits executed or approved prior to the effectivity of this Department Order, except when otherwise provided in said contract, lease or permit.

**Section 3. Exemption** - Government agencies operating within the airport shall pay rentals due including electric, water and telephone bills to the ATO for the use of office space and working area which they are currently occupying or may hereinafter occupy. However, government offices whose services are essential to the operation of the airport as determined by the ATO, upon recommendation by the Airport Manager, DIA subject to the approval of the Secretary, shall be exempted from payments of rentals only. Further, should these offices subsequently occupy additional spaces or areas, they shall pay the appropriate charges.

**Section 4. Other Fees and Charges** – The fees and charges prescribed herein shall not prejudice the right of the ATO to impose and collect such other reasonable charges as maybe determined by the Assistant Secretary for the use of such properties, facilities and services in DIA.

**Section 5. Improvement on Buildings, Building Spaces and Areas** – Physical improvements on all building spaces and areas, owned by the ATO may be undertaken by and at the expense of the tenants. However, no improvement may be commenced without prior approval of the plans by the Assistant Secretary or his duly authorized representative and after a cash deposit shall have been made in favor of the ATO, which shall be equivalent to the cost of restoration of any portion of the property affected by such alteration or improvement.

**Section 6. Guarantee of Prompt Payment** – To guarantee prompt payment of fees and charges covered by contract with lessees and/or concessionaires, excluding government agencies whose functions are essential in the operations of the airport and airlines, a deposit either in the form of a manager's check or cash shall be made to the ATO, the amount of which shall be equivalent to three (3) months rental and a Surety Bond from the Government Service Insurance System (GSIS) or any accredited insurance company in the amount equivalent to the total rental and Concession Privilege Fee (CPF) during the term of the contract but not exceeding five million pesos (P 5,000,000.00). The Surety Bond issued must be callable on demand. This shall be maintained during the duration of the lease/concession and in the case of default, shall be automatically applied to the back accounts. In lieu of the Surety Bond the lessor/concessionaire shall issue separate postdated checks in payment of his monthly/quarterly obligations, payable within the first five (5) days of the month following the reference period; postdated checks issued shall add up to the total rentals and CPF's due to ATO during the life of the contract less the three (3) months deposit which shall be applied to the last three (3) months/quarterly obligations of the lessor/concessionaire. Before any lessor/concessionaire is allowed the beneficial use of the area (privileged), all the aforementioned requirements must first be complied with.

**Section 7. Rules of Payment** – The fees and charges prescribed herein shall be due and payable within the first five (5) days of the month for which the charges are due unless provided otherwise. Concessionaries billed on the basis of gross receipts shall be required to submit to the ATO, a sworn statement of their gross receipts from operations for the period required and to maintain a separate book of account for the purpose which shall be subjected to the periodic inspection by the ATO. Failure to submit the required statements shall be sufficient ground for termination of the contract, without prejudice to the collection of whatever amount is due to the government including interest and penalties.

**Section 8. Rates Quoted in US Dollar** – Rates quoted in US Dollar may be paid in Philippine Peso equivalent to the prevailing rate of exchange as of the date of billing.

## PART III: AERONAUTICAL FEES & CHARGES

Aircraft that operates at the DIA shall be levied with the appropriate fees and charges for the use of various facilities such as runways, taxiways, apron areas and lighting facilities.

Section 1. Landing and Take-off Fees - Landing and Take-off Fees for International or Domestic Operations shall be as follows:

### 1.1 International Operations:

Basis: Fees are computed based on the aircraft certified maximum gross weight and per landing and take-off.

CATEGORY		RATES in U.S. (\$)	
1.1.1	Up to 50,000 kgs.	\$ 2.20	Per 1,000 kgs. or fraction thereof
1.1.2	From 50,001 kgs. to 100,000 kgs.	\$ 220.00	Plus \$2.75 per 1,000 kgs. or fraction thereof in excess of 50,000 kgs.
1.1.3	From 100,001 kgs. and over	\$ 495.00	Plus \$2.75 per 1,000 kgs. or fraction thereof in excess of 100,000 kgs.

### 1.2 Domestic Operations:

Basis: Fees are computed based on the aircraft certified maximum gross weight and per landing and take-off.

CATEGORY		RATES IN PHILIPPINE PESO	
1.2.1	Up to 50,000 kgs.	P 60.00	Per 1,000 kgs. or fraction thereof
1.2.2	From 50,001 kgs. to 100,000 kgs.	P 3,000.00	Plus P72.00 per 1,000 kgs. or fraction thereof in excess of 50,000 kgs.
1.2.3	From 100,001 Kgs. and over	P 6,600.00	Plus P72.00 per 1,000 kgs. or fraction thereof in excess of 100,000 kgs.

Section 2. Parking Fees. Parking Fees for International or Domestic Operation shall be as follows:

### 2.1 International Operations:

Basis: Fees are computed based on the aircraft certified maximum gross weight and the number of hours parked after the first two (2) hours free parking period.

CATEGORY		RATES in U.S. (\$)	
2.1.1	Up to 50,000 kgs.	First Half Hour -	\$ 1.70
		Each Additional Half Hour	

2.1.2	From 50,001 kgs to 100,000 kgs	thereafter or fraction thereof - \$ 2.60 First Half Hour - \$ 16.90 Each Additional Half Hour thereafter or fraction thereof - \$ 3.70 First Half Hour - \$ 16.90 Each Additional Half Hour thereafter or fraction thereof - \$ 4.90
2.1.3	From 100,001 kgs. And over	

2.2 Domestic Operations:

Basis: Fees are computed based on the aircraft certified maximum gross weight and the number of hours parked after the first two (2) hours free parking period.

CATEGORY		RATES in PESOS (P)	
2.2.1	Up to 50,000 kgs.	First Half Hour - P 25.00 Each Additional Half Hour Thereafter or fraction thereof - P 20.00	
2.2.2	From 50,001 kgs to 100,000 kgs	First Half Hour - P 206.55 Each Additional Half Hour Thereafter or fraction thereof - P 47.50	
2.2.3	From 100,001 kgs. and over	First Half Hour - P 206.55 Each Additional Half Hour Thereafter or fraction thereof - P 55.00	

Section 3. Lighting Charges

Basis: Aircraft that lands and takes off during nighttime shall be levied additional lighting charges. Nighttime is between 6:00 p.m. to 6:00 a.m. (local time). Rates quoted in U. S. dollars may be paid in Philippine Peso equivalent to the prevailing rate of exchange as of the date of billing.

3.1 International Operations:

CATEGORY	RATES in U.S. (\$)
Landing/Take-off	\$ 7.50 per landing and/or take-off
Parking	Additional 13% of the rate of the Daytime Parking

### 3.2 Domestic Operations:

CATEGORY	RATES in Philippine Peso (P)
Landing/Take-off	P 250.00 per landing and/or take-off
Parking	Additional 13% of the rate of the Daytime Parking

NOTE: This additional charge shall be reduced to ten percent (10%) if:

- a) The landing was made before nighttime and the subsequent takeoff was made during nighttime; or
- b) The landing was made before nighttime and the subsequent take-off was made during daylight hours.

#### Section 4. Reductions

Basis: Unless otherwise specifically provided herein, aircraft operating under the following categories shall be charged fifty percent (50%) of the prescribed rates:

- 4.1 Ferry flight of aircraft, aircraft parts or crews;
- 4.2 Training planes operated by duly authorized flying schools;
- 4.3 Airmen flight proficiency training or test flight;
- 4.4 Technical landing by non-schedule flights;
- 4.5 Aircraft demonstration flights; and
- 4.6 Other flights as may be authorized by the Assistant Secretary subject to said special rates; provided, however, that it is within the prescribed guidelines approved by the Secretary.

#### Section 5. Exemptions

Basis: Unless otherwise specifically provided, the fees and charges provided herein shall not apply to the following:

- 5.1 Aircraft registered and/or operated by the Government of the Republic of the Philippines solely for government functions;
- 5.2 State-owned aircraft exclusively used by diplomatic and consular representatives of foreign governments.  
(Civil registered aircraft other than state-owned aircraft, which are chartered or hired by representatives, or personnel of foreign governments are not exempted by this provision);
- 5.3 Aircraft engaged in humanitarian mission for the particular flight;
- 5.4 Flight diverted due to in-flight emergency;
- 5.5 Aircraft which, by virtue of existing laws or treaties, are exempted from the payment of fees and charges;
- 5.6 Aircraft required to land at the DIA due to Air Traffic Control (ATC) or other administrative requirements; and



5.7 Other non-revenue flights as may be exempted by the Assistant Secretary subject to the approval of the Secretary.

Section 6. **Payment Procedures** -- The aeronautical fees and charges prescribed shall be due and payable through any of the following modes of payment.

- 6.1 The fees and charges prescribed herein shall be due and payable at the close of each calendar month unless provided otherwise in the subsequent sections.
- 6.2 Payment of aircraft operation charges for non-scheduled operators shall be due and payable in cash prior to take-off unless credit arrangements satisfactory to the ATO have been made in advance.
- 6.3 Credit arrangements with the ATO may be made in advance provided that such operators post a cash bond equivalent to estimated one (1) month charges which shall be maintained by the airline to guarantee prompt payment of accounts and provided further, that such airlines do not have unsettled accounts with the ATO.
- 6.4 Failure on the part of the airline or aircraft operator to pay accounts due shall be a sufficient ground for the ATO to detain said aircraft or deny such aircraft further use of the airport and its facilities.
- 6.5 Contracts for the use of the airport and airport facilities may be required from the airlines or aircraft operators where credit arrangements are approved.

#### PART IV: RENTALS

Section 1. **Terminal Buildings** -- Rental of floor spaces at the International Passenger Terminal (IPT)/Domestic Passenger Terminal (DPT) Building and Cargo Terminal (CT) Building shall be in accordance with the following:

##### 1.1 International/Domestic Passenger & Cargo Terminal Buildings

PARTICULARS	RATES in PHILIPPINE PESO
Airlines	- P 200.00/m <sup>2</sup> /month
Commercial Establishments	- P 300.00/m <sup>2</sup> /month
Government Offices (except when exempted under Section 3, Part II, hereof).	- P 100.00/m <sup>2</sup> /month
Government Offices/Agencies which are income generating	- P 200.00/m <sup>2</sup> /month

Section 2. **Use of VIP Lounges** – A fee of P 1,000.00/hour or fraction thereof shall be imposed for the use of VIP Lounge with the exception of the following:

- 2.1 Heads of State
- 2.2 Cabinet members and Justices of the Supreme Court
- 2.3 Members of the Diplomatic Corps endorsed by the Protocol Office of the Department of Foreign Affairs
- 2.4 Other local and foreign officials who may be extended courtesy usage by the Assistant Secretary or his duly authorized representative.

Section 3. **Other Airport Buildings** – Lease/Rental Charges for DIA owned buildings other than the passenger/cargo terminal buildings inclusive of the land area occupied by said building shall be charged a rate of P 45.00 per sq. meter per month.

Section 4. **Land** – Lease/Rental Charges belonging to DIA shall be charged the following rates:

4.1 Land located within the new DIA Terminal Building	- P 20.00/m <sup>2</sup> /month
4.2 Land located on other areas not specified above	- P 16.00/m <sup>2</sup> /month

Exemptions:

1. Cargo Forwarding Operations
2. Ground Handling Operations/Cleaning of Aircraft
3. Airline Food Catering Services
4. Marketing/Sale of Aircraft Parts

Section 5. **Check-in Counters and Concession Counters** – Rental charges for the use of the Check-in counters and Concession counters shall be in accordance with the following rates:

TYPE OF FACILITY		RATE
5.1	International Operations: Check-in counters, weighing conveyors.	US \$ 5.00/counter/hour or fraction thereof
5.2	Domestic Operations: Check-in counters, weighing conveyors	P 200.00/counter/hour or fraction thereof
5.3	Concession Counters	P 1,875.00/counter/month

## PART V: BUSINESS CONCESSIONS

Section 1. **Concession Privilege Fees (CPF)** – All business conducted within the DIA property shall be levied a Concession Privilege Fee. It shall be charged against any type of business or commercial activity notwithstanding the use of the same space for other business located within its vicinity. Concession privilege fee

shall be separated from the charges for rentals of buildings, and/or land spaces and is payable in advance on a monthly, quarterly or yearly basis according to the following schedule:

1.1 International/Domestic Passenger and Cargo Terminal Building:

1.1.1 Passenger Service Concession:		Rate
	Bank Foreign Exchange Dealer	P 900.00/month
	Travel Agency	P 900.00/month
	Commercial Cable/Telegraph	P 300.00/month
	Insurance Agency	P 300.00/month
	Pay Telephone Booth	18% of Gross Revenue
	Hotel Reservation	P 900.00/month
1.1.2 Food Service Concession:		
	Restaurants	P 675.00/month
	Kitchenettes or Canteens	P 450.00/month
	Coffee Shop, Snack Bars and Refreshment Parlors	P 675.00/month
	Cake House/ Pastry Store	P 675.00/month
	Food Catering to Employees	P 150.00/month
	Cigars, Cigarettes and Confectioners	P 375.00/month
	Liquor/Wine Store	P 375.00/month
	Frozen Food Products	P 375.00/month
	Cocktail Lounges	P 375.00/month
	Miscellaneous	P 375.00/month
1.1.3 Transportation Utility Concession:		
	Tourist Buses	P 225.00/month
	Tourist Coasters	P 225.00/month
	Public Utility Buses	P 225.00/month
	Taxicabs	P 225.00/month
	Car Rental/Limousine Services	P 225.00/month
	Jeepney (PUJ)	P 225.00/month
	Delivery Service	P 225.00/month
	Others	P 225.00/month
1.1.4 Miscellaneous Business Concessions:		
	Lobby Concession Fee	Bid Price but not less than P 1,000.00/mo.
	Parking Concession	Highest Bid Price but not less than the approved estimate of ATO
	Porterage	Highest Bid Price but not less than the approved estimate of ATO
	Private Cargo Terminal	5% of Gross Income but not less than P 12,500.00/mo. whichever is higher
	Photographic Supply and/or Service	P 225.00/month

Beauty Shop/Barber Shop	P 225.00/month
Vending Machines	P 180.00/unit/month
Amusement Machines	P 180.00/unit/month
Jukeboxes	P 180.00/unit/month
Copying Machines	P 180.00/unit/month
Hotel/Motel/Inn	P 900.00/month
Art Gallery	P 150.00/month
Flower Shop	P 150.00/month
Newspaper, Magazine & Periodical Stand	P 112.50/month
Drugstore, Gift Shop, Curios & Novelty Store	P 225.00/month
Movie Filming	P 250.00/hour or fraction thereof
Documentary Filming	P 250.00/hour or fraction thereof
Advertising/TV Filming	P 250.00/hour or fraction thereof
Shoe Cleaning Services	P 75.00/month
Bookstore and Office Supplies	P 112.50/month
Public Lockers	P 50.00/locker/month
Packing/Crating Services	P 112.50/month
Baggage Storage Services	P 112.50/month
Personnel Services	P 112.50/month
Security Services	P 112.50/month
Supplier	P 112.50/month
Miscellaneous	P 112.50/month

1.2 Other Areas:

Bank Foreign Exchange Dealer	P 750.00/month
Travel Agency	P 125.00/month
Commercial Cable & Telegraph	P 250.00/month
Insurance Agency	P 250.00/month
Hotel/Motel/Inn	P 750.00/month
Restaurants	P 562.50/month
Cocktail Lounges/Kitchenettes/Canteens	P 312.50/month
Coffee Shop/Snack Bars/ Refreshment Parlors	P 562.50/month
Food Catering of Employees	P 125.00/month
Garage Services/Motor Repair Shops	P 562.50/month
Gasoline/Diesel Fuel Service Stations	P 562.50/month
Gift Shop, Curios & Novelty Shops	P 187.50/month
Cargo Warehousing	P 375.00/month
Photographic Supply and/or Service	P 187.50/month

Store	
Barber/Beauty Shop	P 187.50/month
General Merchandise Stores	P 187.50/month
Bakery/Cake House/Pastry Store	P 187.50/month
Liquor/Wine Store	P 187.50/month
Frozen Food Products	P 187.50/month
Tailoring/Dress Shop	P 187.50/month
Jewelry Store	P 187.50/month
School	P 187.50/month
Hangaring	P 187.50/month
Cigar, Cigarettes and Confectionery Stand	P 187.50/month
Construction Services	P 187.50/month
Security Services	P 187.50/month
Personnel Services	P 187.50/month
Packing and Crating Services	P 187.50/month
Miscellaneous	P 187.50/month

#### PART VI: UTILITIES

Section 1. **Electric Power Charges** – Lessees and/or tenants of the buildings and/or spaces shall be charged for their electrical power consumption based on actual meter readings in accordance with Davao Light & Power Company rates plus twelve and a half percent (12.5%) maintenance and service fees; provided, however, that the minimum charge should not be less than TWO HUNDRED FIFTY PESOS (P 250.00).

#### Section 2. Telephone, Cable Pairs and Rights of Way for Communications Facilities

##### 2.1 Telephone

2.1.1	Main/Local	P 375.00/unit/month
2.1.2	Extension	P 187.50/unit/month

##### 2.2 Cable Pairs

2.2.1	House Cable	P 93.75/line/month
2.2.2	Outside Cable	P 93.75/unit/month

2.3 Deposit for Telephone Set P 2,500.00/apparatus

2.4 Right of Way for Telephone, Teletype, Cable Pairs, Video Monitors and Antennae System P 281.25/month

**NOTE:**

- a. An additional charge of 10% shall be added for all "Long Distance" domestic and international calls based on the actual telephone bills.
- b. During the maintenance, the Lessee shall shoulder all electrical/telephone materials involved herein.

**Section 3. Water Charges** – Lessees and/or tenants of buildings and/or spaces shall be charged for the water consumption based on the actual meter reading in accordance with Davao City Water District rates plus a twelve and a half percent (12.5%) maintenance and service fees.

**Section 4. Other Utility Fees and Charges**

4.1 Installation/Connection Permit for utilities such as electric and telephone

4.1.1 Commercial/Residential P 200.00/point/terminal

4.2 Permit fee for reconnection, repair, renovation or improvement of buildings and similar structure

4.2.1 Commercial/Residential P 200.00/application

4.3 Permit fee for construction of building, hangars and similar structure

4.3.1 Commercial/Residential P 625.00/application

**PART VII: OTHER AIRPORT FEES AND CHARGES**

**Section 1. Tacking Fees** – Aircrafts using the various loading bridges shall be charged the following fees:

Loading bridge - \$ 15.00/hour or fraction thereof

**NOTE:** In the event that an aircraft has been directed or instructed to return due to safety and security reasons, no additional charge shall be levied, however, the use of loading bridge in the excess of one (1) hour will be charged accordingly.

**Section 2. Waiting Lounge Fees** – Well-wishers entering the Waiting Lounge, of both Domestic and International Passenger Terminal Buildings shall be charged a Waiting Lounge Fee of P15.00/person and Observation Deck Fee of P 15.00/person.

**Section 3. Royalty Fee on Cargoes** – A royalty fee shall be imposed on any person, firm or corporation engaged in the business of providing cargo handling services at the DIA using airport facilities.

3.1 International Incoming Cargoes - P 0.15/kg or fraction thereof

3.2 Domestic Incoming or Outgoing Cargoes - P 0.10/kg or fraction thereof

**Section 4. Vehicular Parking Areas** – All motor vehicles, regardless of type, shall be charged for the use of vehicular parking area in accordance with the following rates:

P 10.00 for the first two (2) hours or fraction thereof and P 5.00/hour or fraction thereof thereafter to a maximum of P 50.00/day

P 50.00 for overnight parking

P 50.00 for twelve (12) hour parking

P 100.00 for twenty-four (24) hour parking.

**Section 5. Ground Handling Service Fees** – A fee shall be charged for the use of the ramp facilities in accordance with the following schedule:

TYPE OF GROUND HANDLING SERVICE	FEE
5.1 Ground Handling Service	7% of Gross Income
5.2 In-flight Catering Service	7% of Gross Income
5.3 Repair and Maintenance Services	7% of Gross Income

**Section 6. Advertising Fees** – Business in the form of signboards, displays, billboards, posters, streamers, etc. may be installed within the airport premises subject to the approval of the Assistant Secretary or his duly authorized representative. Location signboard of concessionaires within their respective leased premises are exempt from the payment of advertising charges provided their size, design and location are approved by the ATO. The advertising rates are exclusive of electricity and other utilities chargeable against the concessionaires.

TYPE OF ADVERTISEMENT	FEE
6.1 Indoor/Outdoor advertising at IPT/DPT/CT	
6.1.1 Lighted billboards or displays	P 90.00/square meter/month
6.1.2 Unlighted billboards or displays	P 60.00/square meter/month
6.1.3 Streamers	P 50.00/streamer/day for a Standard size of 5 m <sup>2</sup>

**Section 7. Royalty Fee on the Sale of Aviation Fuel, Oil, Grease and Lubricants** – A royalty fee in the amount of P 0.09/liter shall be imposed on any person, firm or corporation, selling or delivering, directly or indirectly, fuel, oil, grease or lubricants at the airport for their use.

Section 8. **Pipe Rentals** -- The charge for pipe rentals shall be P 350.00 per hydrant pit per month in addition to the royalty fee.

Section 9. **Porterage Fees**

- 9.1 International Passenger Terminal. The charge of Porterage Services shall be P 20.00 per piece or \$ 1.00 per cart if paid in foreign currency.
- 9.2 Domestic Passenger Terminal. The charge for Porterage Services shall be P 10.00 per cart.

Section 10. **Passenger Service Charge** -- A Passenger Service Charge shall be paid by each departing passenger traveling in any air transport or carrier in accordance with the following rates except:

- 1. Children two (2) years old or below, but without any airline ticket.
- 2. Overseas Contract Worker.
- 3. Transit Passenger.
- 4. Passenger who was denied entry.

NOTE: Passenger Service Charge of cancelled international flights is subject for refund within a period of twenty-four (24) hours from date of issue.

DIA/DIA

FACILITY	RATE
10.1 International Passenger Terminal	P 550.00/ departing Passenger
10.2 Domestic Passenger Terminal	P 200.00/ departing Passenger

The passenger Service Charge shall be paid directly to the ATCO, DIA.

Any passenger refusing or failing to pay the required passenger service charge shall be prevented from boarding the aircraft.

Section 11. **Miscellaneous Fees and Charges** -- The issuance or replacement of DIA Access Cards, Vehicle Permit and Reserved Parking Stickers and other miscellaneous services shall be charged the following rates:

11.1 Issuance of Access Cards	P 300.00/Access Card
11.2 Replacement Penalty Fee:	
11.2.1 First Loss	P 250.00/Access Card
11.2.2 Second Loss	P 500.00/Access Card
11.2.2 Third Loss	P 1,000.00/Access Card
11.3 Reserved Parking Stickers	P 100.00/Sticker
11.4 Vehicle Stickers for access to	P 150.00/Sticker



various Airport Restricted Areas	
11.5 Vehicle Stickers for authorized Airport Transportation Concessionaires	
11.5.1 Delivery Service	P 150.00/Sticker
11.5.2 Rent-a-car/Hotel/Travel Agency Vehicles:	
- Sedans	P 200.00/Sticker
- Vans/Mini-coasters	P 250.00/Sticker
- Bus	P 300.00/Sticker
11.6 Temporary Pass	
11.6.1 Visitor/Temporary Access Pass	P 50.00/issuance for not more than one (1) month's usage
11.6.2 Temporary Vehicle Pass	P 50.00/issuance for not more than three (3) days usage
11.7 Reproduction of Official Records	P 20.00/page
11.8 Issuance of DIA,ATO Clearance/Certificate	P 20.00/issuance
11.9 Replacement of Lost Visitors/Vehicle Temporary Pass:	
11.9.1 First Loss	P 100.00/pass
11.9.2 Second Loss	P 120.00/pass

Section 12: Garbage Collection Fees – Garbage Collection Fee shall be levied against all lessees at the Cargo and Terminal Buildings or in area to be designated hereafter depending upon the area they occupy at a rate of P 0.05/m<sup>2</sup>/month. Provided, however, that the minimum fee should not be less than Two Hundred Pesos (P 200.00) per month and the maximum fee should not be more than One Thousand Pesos (P 1,000.00) per month.

#### PART VIII: REMEDIES FOR NON-PAYMENT

Failure on the part of any person, firm or corporation to pay any fees or charges due and payable within the specific date fixed in the contract, permit, bill issued, without the need of any written demand by the Assistant Secretary or his duly authorized representative, shall be considered sufficient ground to deny such person, firm or corporation the further use of the airport or any of its facilities, utilities and services, and shall be a basis for cancellation of its contract. Furthermore, should the lessee's/concessionaire's cash deposit be insufficient to cover the outstanding obligation of such lessee/concessionaire, the ATO may hold the lessee's/concessionaire's property within the leased premises or areas until full payment is made without prejudice to ATO taking such action and/or proceeding as may be deemed proper and necessary. Unpaid account shall automatically earn a penalty interest at the rate of two percent (2%) per month compounded monthly, computed from the date immediately following the date the fees and charges are due without need of formal advice.

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#### PART IX: REPEALING PROVISIONS

All previous Orders, Rules and Regulations or part thereof as they pertain to fees and charges for airport area, facilities and other services, which are inconsistent with any provisions herein, are deemed revoked, amended or modified accordingly.

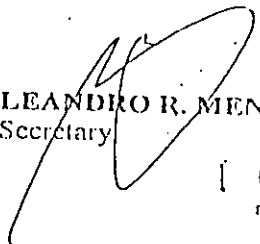
#### PART X: SEPARABILITY PROVISIONS

The provisions of this Department Order are hereby declared separable. If any portion thereof shall be held invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions which shall remain in full force and effect.

#### PART XI: EFFECTIVITY

This Department Order shall take effect fifteen (15) days after receipt of copies thereof by the Office of the National Administrative Register (ONAR) UP Law Center, Diliman, Quezon City and publication thereof in two (2) newspapers of general nationwide circulation.

APPROVED:

  
LEANDRO R. MENDOZA  
Secretary

   
DOTC-DOSEC OUTGOING 07-01599