



PUBLIC INVITATION
for participation in the procedure of granting
A CONCESSION SPACE AT THE PUERTO PRINCESA INTERNATIONAL
AIRPORT (PPIA) 2ND FLOOR PRE-DEPARTURE LANDSIDE AREA (FOOD HUB)

The Civil Aviation Authority of the Philippines (CAAP) invites all interested domestic and foreign legal entities and individuals that meet the requirements prescribed by the CAAP Concession Manual to participate in the procedure of granting a concession space at the Puerto Princesa International Airport (PPIA) Pre-departure Food Hub.

1. Information on the Concession

- a. The available concession spaces for lease in the Food Hub area are accessible inside the Pre-departure hall thru stairwell or by using the elevator to the 2nd floor of PPIA.
- b. Total of ten (10) spaces are available for lease: **seven (7) 4.15m.x 3.60m.** available spaces, **one (1) 4.15m.x 4.25m.**, **one (1) 8.83m.x 7.15m.**, and **one (1) 6.53m.x 6.93m.** with a standard height clearance of 2.7 meters (or as recommended by the local CAAP Engineer) (please see attached Annex for perspective details).
- c. Under the CAAP Business Development Division (BDD) zoning plan, the mentioned area shall be identified as a Food Hub to widen the variation of food offers in the PPIA.

2. Application Requirements

- a. The Concession Manual Supplemental “Annex C” list of initial requirements are as follows:

LETTER OF INTENT	Addressed to the Director General thru the Division Chief of the Business Development Division, this includes the information on the following types; Airport of Interest, size of proposed concession; point of contract and contract details, duly signed by the sender.
BUSINESS PLAN	A standard business plan will be required for every new concession application. This includes the following: <ol style="list-style-type: none">1. Executive Summary2. Company Description3. Market Analysis4. Management and Organization Structure5. Products and Services (with pricing)6. Projected Financial Statement for one (1) calendar year with Capital Investment and Lease offer7. Detailed Architectural Plan/Layout/Design of proposed concession.
ENDORSEMENT/RECOMMENDATION LETTER	Issued by the local Airport / Area Manager and as deemed necessary by the CAAP Business Development Division

UNDERTAKING OF NO PENDING CASE CERTIFICATION	Duly notarized statement that the proponent has no pending case against any government agency or institution.
DECLARATION OF NO RELATIONSHIP	Duly notarized declaration of No Relationship by consanguinity and or affinity with a CAAP Employee within the third (3 rd) degree, in compliance with the Civil Service Commission Regulation on Conflict of Interest.

3. Concession Limitations

- a. For this particular available space, the CAAP BDD shall consider business applications that offer, food or pre-cooked meals, hot or cold beverages, and additional lounge area to cater the airport users.
- b. Electric load requirements shall be carefully evaluated due to the capacity of the PPIA that prioritizes the safety and seamless flow of daily operations.
- c. Only one (1) concession space shall be awarded for every qualified proponent that will meet the initial requirements as stated in 2.a.

4. Lease Term

Standard Concessionaires who will invest on the construction, development, and maintenance of the space allotted are primarily qualified to apply. The term of the contract will vary based on the Capital Investment of the interested parties. Matrix is as follows:

CAPITAL INVESTMENT	LEASE TERM
More than Php250,000.00 but less than Php500,000.00	2 years contract
More than Php500,000.00 but less than Php1,000,000.00	3 years contract
More than Php1,000,000.00 but less than Php5,000,000.00	5 years contract

5. Selection Process

Factors that may affect safety, security and operational interests of CAAP are the primary considerations for the selection process. Secondary factors may include economic viability, proponent's management track record and business experience, as well as planned business improvements that may have an impact on CAAP's operations and interests.

All submitted intent which punctually met and completed the initial requirements, based on the CAAP received date, shall be evaluated and summarized by the CAAP Business Development team and shall be presented to the Corporate Planning Chief for final recommendation, prior to the approval of the Director General.

6. Critical Dates

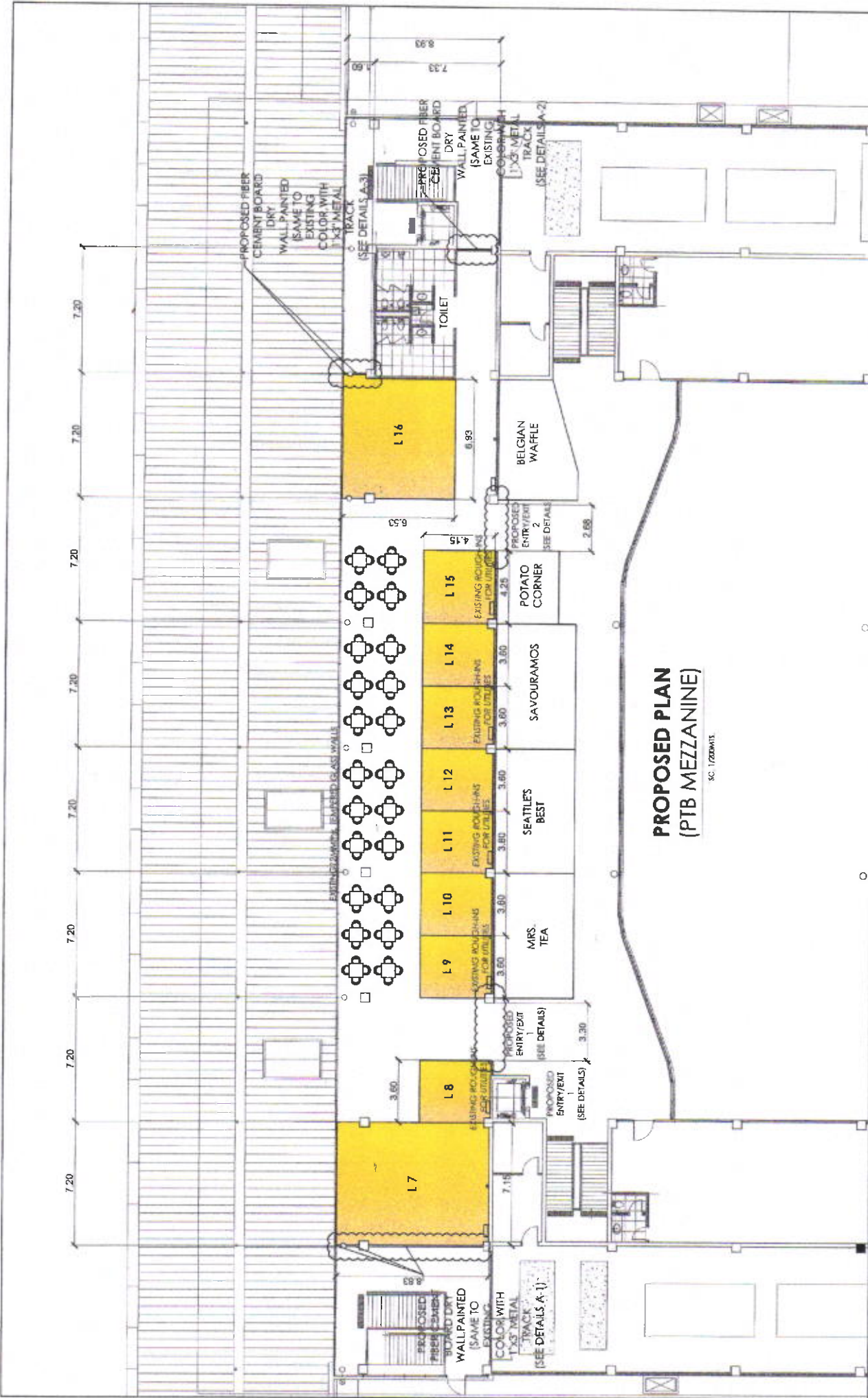
PROCESS	DATES
Deadline for submission of complete initial requirements	20 September 2019, 5:00pm
Evaluation and summary by the CAAP Business Development Division	23-24 September 2019
Presentation of recommendation to the Corporate Planning Chief	25 September 2019
	26 September – 3 October 2019

Posting of approved proponents	
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Interested applicants are instructed to send complete initial requirements at the CAAP Business Development Division, ground floor, CAAP Main Bldg., Pasay City.



ATTY. EDELIZA M. IRUGUIN
OIC, Business Development Division



	<p>REPUBLIC OF THE PHILIPPINES DEPARTMENT OF TRANSPORTATION CIVIL AVIATION AUTHORITY OF THE PHILIPPINES PUERTO PRINCESA CITY</p> <p><small>THE DRAFTING IS AN EXCLUSIVE PROPERTY OF ONE OR MORE REGISTERED MEMBERS OF THE PHILIPPINE ARCHITECTS AND ENGINEERS ACT. NO REPRODUCTION, DISTRIBUTION, LOAN OR COPIES IN PART OR IN WHOLE, WITHOUT PROPER PERMISSION AND/OR WRITTEN CONSENT FROM THE DIRECTOR GENERAL OF CAAP</small></p>	<p>AREA IV ENGINEERING AND DESIGN UNIT INFRASTRUCTURE AND DESIGN DIVISION</p>	<p>PROJECT TITLE: "PROPOSED ZONING PLAN FOR NEW MEZZANINE FLOOR OF PRE-DEPARTURE"</p> <p>LOCATION: PRIA, PUERTO PRINCESA CITY</p>	<p>PREPARED/CHECKED BY: MA LOUISE C. ESPARTERO ENR FLOREVICIO SONOTA Aircraft Design Engineer Aircraft Services Safety Officer</p>	<p>SUBMITTED BY: MR. FERRELL MACASAL Aircraft Design Engineer Aircraft Services Safety Officer</p>	<p>RECOMMENDING APPROVAL ATTY DANJUN G. LUCAS Chief of Staff, Chief - Corporate Planning Office</p>	<p>APPROVED BY: CAPT. JIM S. SYDIONGCO DIRECTOR GENERAL CAAP</p>	<p>REVISIONS</p> <p>SHEET NO A-1 1/1</p>
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