

CIVIL SERVICE COMMISSION

National Capital Region

Bulletin of Vacant Positions in GOVERNMENT *



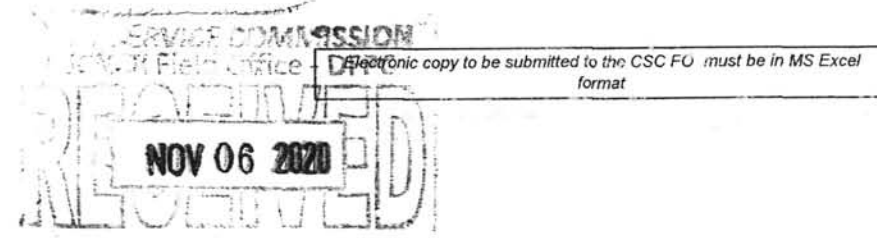
Republic of the Philippines
CIVIL SERVICE COMMISSION

NOV 17 2020

November 6, 2020 **CSC-DFPC FO: 2020-11-03**
(Date of Publication)

* Please be advised that all requests for publication of vacant third level positions should be filed at the CSC-ERPO, CO (Batasan Hills, QC). The requirement to publish vacant third level position under RA No. 7041 shall be deemed complied with only if the said positions are published by the CSC-ERPO (CSC MC No. 11, s. 2007).

Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the re-publication of the following vacant positions, which are authorized to be filled, at the CIVIL AVIATION AUTHORITY OF THE PHILIPPINES in the CSC website.

Amneris G. Gabriel
AMNERIS G. GABRIEL

OIC, Human Resource Management Division *lg*

Date: NOVEMBER 6, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Department Manager III	0382	26	107444	Master's Degree OR Certificate in Leadership and Management from the CSC	120 hours* of supervisory/ management learning and development intervention	5 years of supervisory/ management experience	Career Service Professional; Second Level Eligibility	N/A	Administrative and Finance Service/Administrative Department
2	Supervising Asset Management Officer	0351	22	65319	Bachelor's degree relevant to the job, preferably in Business, Management, Social Science or its allied courses	24 hours of relevant office/field work-related activities/training	4 years relevant office and/or field experience	Career Service Professional; Second Level Eligibility	N/A	Corporate Planning Office/Asset Management Division
3	Senior Asset Management Officer	0352	18	40637	Bachelor's degree relevant to the job, preferably in Business, Management, Social Science or its allied courses	8 hours of relevant office/field work-related training	2 years relevant office and/or field experience	Career Service Professional; Second Level Eligibility	N/A	Corporate Planning Office/Asset Management Division
4	Asset Management Officer II	0353, 0354	15	30531	Bachelor's degree relevant to the job, preferably in Business, Management, Social Science or its allied courses	4 hours of relevant office/field work-related training	1 year relevant office and/or field experience	Career Service Professional; Second Level Eligibility	N/A	Corporate Planning Office/Asset Management Division

5	Asset Management Officer I	0355, 0356	11	20754	Bachelor's degree relevant to the job, preferably in Business, Management, Social Science or its allied courses	None required	None required	Career Service Professional; Second Level Eligibility	N/A	Corporate Planning Office/Asset Management Division
6	Division Chief III	0563	25	95083	Bachelor's degree	80 hours of supervisory or managerial training	2 years of functionally related supervisory or managerial experience	Career Service Professional	N/A	FSIS/Licensing and Certification Department/Proficiency Check and Skills Test Division
7	Air Traffic Management Officer II	1179, 1282	21	57805	Bachelor's degree	10 hours of relevant technical training/seminar AND Completion of Air Traffic Service Course	1 year experience in the Air Traffic Service as practicing Air Traffic Controller or Aeronautical Station Operator with Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service
8	Industrial Security Guard B	0233, 0269	5	14007	High School Graduate	None required	None required	Security Guard License	N/A	CAAP Security and Intelligence Service/ Laoag and Tacloban Airport
9	Airport Manager III	2463, 2943	25	95083	Bachelor's degree	80 hours of training in Airport Management and Supervision, AND Certificates in Safety Management System and Aerodrome Certification	10 years experience in Airport operations and maintenance, 3 years of which involves management and supervision	Career Service Professional; OR Appropriate eligibility for second level positions	N/A	Puerto Princesa, Tacloban Airport
10	Airport Manager I	3001	22	65319	Bachelor's degree	40 hours of training in Supervision and management AND Safety Management System and Aerodrome Certification	4 years experience in Airport operations and maintenance, AND 2 years supervisory experience in airport operations	Career Service Professional; OR Any appropriate eligibility for second level positions	N/A	Catarman Airport

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11	Engineer II	2275	16	33584	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	R.A. 1080	N/A	Laoag International Airport
12	Firefighter IV	2537, 2672	14	27755	Completion of two years studies in college	16 hours of relevant training	3 years of relevant experience	Career Service Sub-Professional; First Level Eligibility	N/A	Legaspi and Iloilo International Airport
13	Firefighter II	2639, 2985, 2986,	8	16758	Completion of two years studies in college	4 hours of relevant training	1 years of relevant experience	Career Service Sub-Professional; First Level Eligibility	N/A	Virac, Calbayog Airport
14	Firefighter I	2512, 2511, 2367, 2400	6	14847	Completion of two years studies in college	None required	None required	Career Service Sub-Professional; First Level Eligibility	N/A	Busuanga, Tuguegarao, Palaidi Airport
15	Utility Worker II	1435	3	12466	Must be able to read and write	None required	None required	None required	N/A	Air Traffic Service
16	Driver II	2498	4	13214	Elementary School Graduate	None required	None required	Driver's License	N/A	Puerto Princesa Airport

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17	Assistant Director General I	2199	27	121411	Bachelor's degree in Engineering (Civil/Geodetic /Electrical/Mechanical) or BS in Architecture	120 hours of training in management and supervision AND 120 hours of training in Airport Engineering, Management and other trainings related to civil aviation conducted by International Civil Aviation Organization (ICAO), Civil Aviation Training Center (CATC) of the Philippines/other foreign countries and other agencies/ organizations.	Eleven (11) years experience in Aerodrome planning, construction, development, maintenance and operations, Six (6) years of of which involves Aerodrome maintenance and operations and Five (5) years of which involves management and supervision.	Appropriate R.A. 1080	N/A	Aerodrome Development & Management Service (ADMS)
18	Division Chief III	2244	25	95083	Bachelor's degree in Engineering (Civil/Geodetic /Electrical/Mechanical) or BS in Architecture	80 hours of training in management and supervision AND 80 hours of training in Airport Engineering, Management and other trainings related to civil aviation conducted by International Civil Aviation Organization (ICAO), Civil Aviation Training Center (CATC) of the Philippines/other foreign countries and other agencies/ organizations.	Nine (9) years experience in Aerodrome planning, construction, development, maintenance and operations, Six (6) years of of which involves Aerodrome maintenance and operations and Three (3) years of which involves management and supervision.	Appropriate R.A. 1080	N/A	Aerodrome Development & Management Service (ADMS)/AOD/ Repair and Maintenance Division
19	Driver Mechanic B	0404	7	15738	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Mechanic (MC 11, s. 96-Cat 1)	N/A	AFS/Administrative Department/ Facilities Maintenance Division

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20	Senior Aviation Services Safety Inspector	3549	24	83406	Bachelor's degree	160 hours of relevant training OR Certificate IN ANY of the following: Air Navigation Systems Specialist Training Course; Basic Airways Technician Training Course; Airways Technician Training; Basic Communication Navigation Surveillance Systems Officers Training Course	5 years functionally or relevant experience as ANSS or CNSO or Airways Technician, In AANSOO as Acting Inspector or Acting Assistant Inspector	Career Service Professional or R.A. 1080 or ATC License or ASO License or Airways Technician Eligibility	N/A	Aerodrome and Air Navigation Safety Oversight Office (AANSOO)/ Air Navigation Safety Inspection Division (ANSID)
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than NOVEMBER 27, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Or any additional documents that may be required by the Human Resource Management Division



QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AMNERIS G. GABRIEL
OIC, Human Resource Management Division
Old MIA Road, Pasay City
psb_secretariat@caap.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.