

A.4. ODG- STRATPLAN

I. Key Policy Issuances

The Strategic Planning Division adopts and applies the following laws, policies, guidelines and memorandum circulars issued by the Governance Commission for Government owned and controlled corporation (GCG):

- a. Philippine Development Plan 2017-2022
- b. AmBisyon Natin 2040
- c. Philippine Civil Aviation Regulations
- d. International Civil Aviation Organization Annexes
- e. National Cybersecurity Plan 2022
- f. Beijing Declaration on Civil Aviation
- g. Memorandum Circular No. 2018 - 01 on the Amendments to the Interim Performance Based Bonus (PBB)
- h. Memorandum Circular No. 2017 - 02 on the Interim Performance Evaluation System (PES) for the GOCC sector.


II. Major Final Outputs

TABLE 1.

Major Final Outputs (MFOs)
1. Annual Development Plan
2. Long-term Development Plan
3. Annual Performance Scorecard

III. Program Review and Assessment (1ST Quarter of 2018)

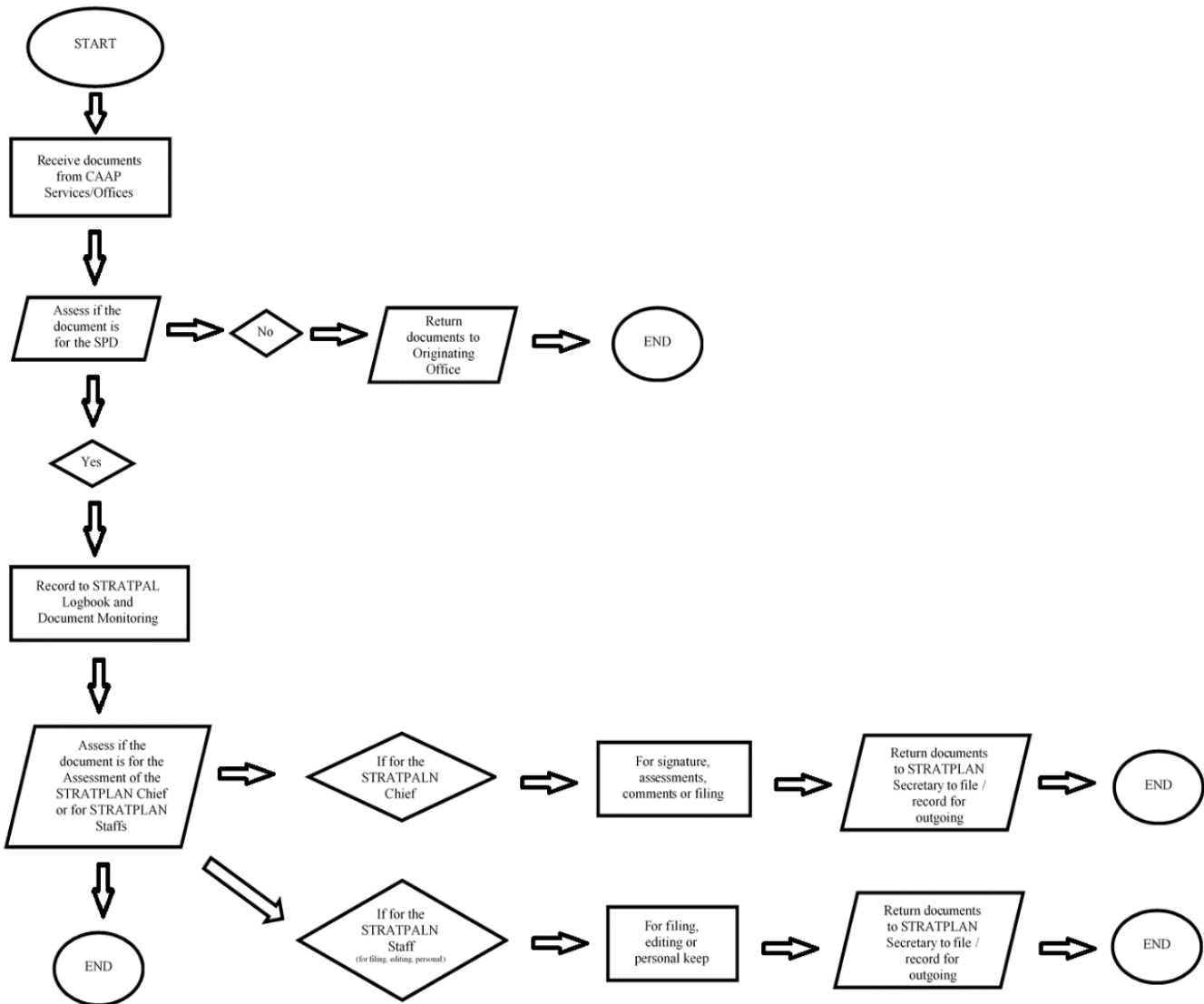
TABLE 2.

 CIVIL AVIATION AUTHORITY OF THE PHILIPPINES							
PROGRAM REVIEW AND ASSESSMENT							
1st Quarter FY 2018							
OFFICE OF THE DIRECTOR GENERAL							
PARTICULARS		FUNDS FLOW	1st Qtr. NAOB	UTILIZATION	VARIANCE	% OF UTILIZATION	REMARKS
		(1)	(2)	(3)	(4) = (2)-(3)	(5) = (3)/(2)	
PERSONAL SERVICES (PS)							
Salaries of Permanent Positions	5 01 01 010	4,633,596	4,633,596	3,697,790	935,806	80%	JL Adjustments
Personal Economic Relief Allowance (PERA)	5 01 02 010	240,000	240,000	181,364	58,636	76%	Should be 100% utilized but Budget Div. gave an inadequate data.
Representation Allowance	5 01 02 020	88,500	88,500	146,000	(57,500)	165%	To be adjusted on the latter quarters
Transportation Allowance	5 01 02 030	88,500	88,500	87,773	727	99%	
Clothing/Uniform Allowance	5 01 02 040	240,000	240,000	-	240,000	0%	Should be 100% utilized but Budget Div. gave an inadequate data.
Subsistence Allowance	5 01 02 050		-	-	-		
Laundry Allowance	5 01 02 060		-	-	-		
Honoraria	5 01 02 100	875,000	875,000	-	875,000	0%	Based on the budget utilization given by Budget Division
Hazard Pay	5 01 02 110a		-	-	-		
Flying Pay	5 01 02 110b	-	-	-	-		
Longevity Pay (Loyalty Pay)	5 01 02 120		-	-	-		
Overtime Pay	5 01 02 130a		-	-	-		
Night Shift Differential	5 01 02 130b		-	-	-		
Mid-Year Bonus	5 01 02 140a		-	-	-		
Year-End Bonus	5 01 02 140b		-	-	-		
Cash Gift	5 01 02 150		-	-	-		
Productivity Enhancement Incentive	5 01 02 990-12		-	-	-		
Performance Based Bonus	5 01 02 990-14		-	-	-		
Occupational Specialty Pay	5 01 02 990-99a		-	-	-		
Anniversary Bonus	5 01 02 990-99b		-	-	-		
Retirement & Life Insurance Premiums (RLIP)	5 01 03 010	556,031	556,031	390,963	165,068	70%	Based on the budget utilization given by Budget Division
Pag-IBIG Contributions	5 01 03 020	12,000	12,000	9,000	3,000	75%	Should be 100% utilized but Budget Div. gave an inadequate data.
PhilHealth Contributions	5 01 03 030	45,245	45,245	32,540	12,706	72%	Based on the budget utilization given by Budget Division
Employees Compensation Insurance Premiums	5 01 03 040	12,000	12,000	9,000	3,000	75%	Should be 100% utilized but Budget Div. gave an inadequate data.
Terminal Leave Benefits	5 01 04 030	9,562	9,562	9,563	(1)	100%	Leave Monetization of ODG Staff
TOTAL: PERSONAL SERVICES		6,800,435	6,800,435	4,563,993	2,236,442	74%	







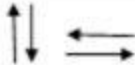
MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)							
Travelling Expenses - Local	5 02 01 010	402,302	402,302	402,302	0	100%	
Travelling Expenses - Foreign	5 02 01 020	77,845	77,845	77,845	(0)	100%	
Training Expenses - Local	5 02 02 010a	40,000	40,000	40,000	(0)	100%	
Training Expenses - Foreign	5 02 02 010b	-	-	-	-	-	
Office Supplies Expenses	5 02 03 010	66,419	66,419	66,419	0	100%	
Accountable Forms Expenses	5 02 03 020	-	-	-	-	-	
Drugs and Medicines Expenses	5 02 03 070	-	-	-	-	-	
Medical, Dental and Laboratory Supplies Expenses	5 02 03 080	-	-	-	-	-	
Fuel, Oil and Lubricants Expenses	5 02 03 090	-	-	-	-	-	
Other Supplies and Materials Expenses	5 02 03 990	84,941	84,941	84,941	(0)	100%	
Water Expenses	5 02 04 010	-	-	-	-	-	
Electricity Expenses	5 02 04 020	-	-	-	-	-	
Postage and Courier Services	5 02 05 010	-	-	-	-	-	
Telephone Expenses - Mobile	5 02 05 020-1	-	-	100,175	(100,175)	-	No budget given for 2018
Telephone Expenses - Landline	5 02 05 020-2	-	-	113,666	(113,666)	-	No budget given for 2018
Internet Subscription Expenses	5 02 05 030	6,610	6,610	6,610	-	100%	
Cable, Satellite, Telegraph and Radio Expenses	5 02 05 040	-	-	-	-	-	
Intelligence Expenses	5 02 10 020	-	-	-	-	-	
Extraordinary Expenses	5 02 10 030-01	5,000	5,000	5,000	0	100%	
Miscellaneous Expenses	5 02 10 030-02	116,175	116,175	116,175	(0)	100%	
Legal Services	5 02 11 010	-	-	-	-	-	
Auditing Services	5 02 11 020	360	-	360	(360)	-	No budget given for 2018
Consultancy Services	5 02 11 030	810,000	810,000	810,000	-	100%	
Other Professional Services	5 02 11 990	1,184,000	-	1,184,000	(1,184,000)	-	No budget given for 2018 (ODG, CorPlan, CorSec) Budget utilization given by Budget Division
Janitorial Services (Job Orders)	5 02 12 020	-	-	-	-	-	
Security Services (Agency)	5 02 12 030	-	-	-	-	-	
Other General Services (JO-Support)	5 02 12 990	274,815	274,815	274,815	-	100%	
Repairs and Maintenance - Land Improvements	5 02 13 020	-	-	-	-	-	
Repairs and Maintenance - Buildings and Other Structures	5 02 13 040	-	-	-	-	-	
Repairs and Maintenance - Machinery and Equipment	5 02 13 050	-	-	-	-	-	
Repairs and Maintenance - Transportation Equipment	5 02 13 060	-	-	-	-	-	
Repairs and Maintenance - Furnitures and Fixtures	5 02 13 040	-	-	-	-	-	
Taxes, Duties and Licenses - Others	5 02 15 010	20,267	20,267	20,267	0	100%	
Fidelity Bond Premiums	5 02 15 020	-	-	-	-	-	
Insurance Premiums	5 02 15 030	-	-	-	-	-	
Advertising, Promotional and Marketing	5 02 99 010	-	-	-	-	-	
Printing and Publication	5 02 99 020	-	-	-	-	-	
Representation Expenses	5 02 99 030	-	-	-	-	-	
Transportation and Delivery Expenses	5 02 99 040	-	-	-	-	-	
Rent/Lease	5 02 99 050	-	-	-	-	-	
Subscription Expenses	5 02 99 070	-	-	-	-	-	
Donation	5 02 99 080	-	-	-	-	-	
Other Maintenance and Other Operating Expenses	5 02 99 990	345,000	345,000	345,000	-	100%	
<u>TOTAL: MAINTENANCE AND OTHER OPERATING EXPENSES</u>		<u>3,433,733</u>	<u>2,249,373</u>	<u>3,647,574</u>	<u>(1,398,202)</u>	<u>100%</u>	

CAPITAL EXPENDITURES						
IT Equipment/Machineries/Other Assets						
Mirrorless Camera		-	-	-	-	No Capital Outlay programmed for 1st Quarter of 2018 To be utilized on the latter quarters
Scanner		-	-	-	-	
Precision Aircondition Unit - MISD		-	-	-	-	
Projector		-	-	-	-	
Network Management and Monitoring Equipment - MISD		-	-	-	-	
Safety and Security Oversight Management System - MISD		-	-	-	-	
Various IT Equipment at Central Office - MISD		-	-	-	-	
Infrastructure Projects		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
TOTAL: CAPITAL EXPENDITURES						
		-	-	-	-	
GRAND TOTAL		10,234,168	9,049,808	8,211,567	838,241	58%

IV. Ease of Doing Business (internal process flow)



Strategic Planning Division Internal Process Flow

Symbol	Name	Function
	Process	Indicates any type of internal operation inside the Processor or Memory
	input/output	Used for any Input / Output (I/O) operation. Indicates that the computer is to obtain data or output results
	Decision	Used to ask a question that can be answered in a binary format (Yes/No, True/False)
	Connector	Allows the flowchart to be drawn without intersecting lines or without a reverse flow.
	Predefined Process	Used to invoke a subroutine or an Interrupt program.
	Terminal	Indicates the starting or ending of the program, process, or interrupt program
	Flow Lines	Shows direction of flow.

V. Personnel Profile

TABLE 3.

Corporate Planning Office- Strategic Planning Division As of December 2018				
No.	Name of Employee	In House Trainings	Position/Function	Status
1	Capt. Dante D. Langkit	a. Gender Sensitivity Training	Corporate Executive Officer V/ Acting Chief, Strategic Planning and MIS divisions	Co-terminus
2	Ruth Anne U. David	a. Gender Sensitivity Training b. Leadership Course	Senior Corporate Planning Analyst	Permanent
3	Radhwinder Kaur F. Singh	-	Corporate Planning Analyst A	Permanent
4	Carla Marie Manongsong	-	Statistician A	Permanent
5	Angelica Balomaga	-	Secretary II	Co-terminus

6	Kim Jasper Aquino	-	Organizational Development Consultant	Consultant
7	Col. Alan Arao-Arao	-	IT and Cybersecurity Consultant	Consultant
8	Jomar Alvarez	-	Economic Adviser	Consultant
9	Michael Eric Castillo	-	ISO- QMS Consultant	Consultant
10	Joshua Carrasco	-	ISO- QMS Consultant	Consultant
11	Angelo Mantuano	-	ISO- QMS Consultant	Consultant
12	Fritzgheven Duco	-	ISO- QMS Consultant	Consultant

VI. Financial Highlights (ODG, Strat plan, Business Dev, Corsec, IAS, CCS & Asset)

TABLE 4.

No.		Budget Allocation for 2018	Proposed Budget for 2019
1.	Personal Services	Php 28,269,002	Php 40,380,269
2.	Maintenance and Other Operating Expenses	Php 44,266,951	Php 81,675,396
3.	Capital Outlay	Php 190,216,000	Php 1,967,550
4.	Budgetary Outlay	Php 262,751,953	Php 124,023,215

VII. Initiatives

TABLE 5.

Projects/Programs
1. ODG Budget Presentation for FY 2019
2. ODG PRA Presentation for the 1 st Quarter of 2018
3. CAAP Annual Accomplishment Report 2018
4. Strategic Planning Workshops
5. Submission of Compliances