



## **REQUEST FOR QUOTATION**

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the **"Supply, delivery and replacement of 400 A fuse with 400AT ECB main service equipment at Tagaytay Radar Station"** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C21-038-07**

Name of Project : **Supply, delivery and replacement of 400 A fuse with 400AT ECB main service equipment at Tagaytay Radar Station**

Approved Budget for: **Php51,100.00**

Specifications : See the attached Annex "B" for specifications

Location : Procurement Division, CAAP, MIA Road, Pasay City

Delivery Term : **25 working days** from the receipt of Notice for Compliance

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's Permit;
2. Income/Business Tax Return for ABC's above P500,000;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Omnibus Sworn Statement for ABC's above P50,000; (**a.** Form must be in accordance with Section 25.3, 2016 IRR **b.** Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

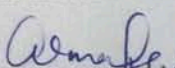
Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

  
**ALMA BELLA M. GILO**  
CCC-Vice Chairperson



## PRICE QUOTATION FORM

Date: \_\_\_\_\_

The Chairperson  
Canvass and Contract Committee  
Procurement Division, CAAP,  
MIA Road, Pasay City

Sir/Ma'am:  
After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description			
Supply, delivery and replacement of 400 A fuse with 400AT ECB main service equipment at Tagaytay Radar Station			
Specification	QTY.	Unit Price	Total Price
Please see attached specifications at Annex "B"			
		• Inclusive of Delivery	
		Total (Inclusive of VAT)	

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

\_\_\_\_\_  
Email Address



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

**PROGRAM OF WORK**

CBA (AN) 21-04-0235  
 May 3, 2021

**Name of Project** : Supply, Delivery and Replacement of 400 A fuse with 400AT Enclosed Circuit Breaker (ECB) Main Service Equipment  
**Location** : Tagaytay Radar Station  
**Classification** : Goods  
**Appropriation** : APP FY 2021 (Item No. 0012-2848)  
**Estimated Cost of Project** : Php 51,100.00

SCOPE OF WORK	
1. Supply and Delivery of 400AT, 3P, 230V Enclosed Circuit Breaker (ECB).	
2. Dismantling of Old Knife Switch.	
3. Installation of new 400AT ECB and its raceways.	
4. Termination of existing cables.	
5. Test and commission.	

**Number of days to complete:** Twenty-five (25) Working Days

BILL OF MATERIALS/COST ESTIMATE					
ITEM	NAME OF ITEM	UNIT	QTY.	UNIT COST	AMOUNT
1	400 AT, 3P, 230V, 70 kAIC	1	pc.	₱28,100.00	₱28,100.00
	ECB and accessories				
	-Nothing Follows-				
<b>TOTAL MATERIAL COST</b>					<b>₱28,100.00</b>

BREAKDOWN OF ESTIMATED COST				
		% of Total		
Supply of Materials, Hauling	₱28,100.00		Indirect Cost	
Labor, Tools and Equipment	₱15,000.00		Overhead (3%-5%)	
Health Protocol	₱8,000.00		Contingencies (3%-5%)	
Taxes			Miscellaneous (1%)	
<b>TOTAL</b>	<b>₱51,100.00</b>		<b>TOTAL EST. COST</b>	<b>₱51,100.00</b>

SAY:

₱51,100.00

Prepared by:

*[Signature]*  
**ALBERT C. VELASCO**  
 CNSSO- III, ANOD

Recommend Approval:

*[Signature]*  
**ARNOLD R. BALUCATING**  
 Acting Chief, Air Navigation Service

Reviewed by:

*[Signature]*  
**FLORIAN S. ATIENZA**  
 Acting Division Chief III, ANOD

Submitted by:

*[Signature]*  
**FELIPE D. LABADO**  
 Department Manager III, ANOD

Funds Earmarked:

*[Signature]*  
**JOCELYNE CHING**  
 Department Manager III, Finance Dept.

**APPROVED:**

By Authority of the Director General:

*[Signature]*  
**BGEN JOHN L ESTABILLO AFP (RET)**  
 Deputy Director General for Administration