



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

DATE: JUNE 8, 2021

REQUEST FOR QUOTATION

The **CIVIL AVIATION AUTHORITY OF THE PHILIPPINES-AREA X**, through its Canvass and Contract Committee (CCC), now invites interested contractors/ suppliers to submit their Price Quotations for the Project “ **PURCHASE OF COMMON OFFICE SUPPLIES (2ND QUARTER)**” with their quantities, and for their respective use and end user:

Quantity/ Unit	Items	Purpose	Office/ Unit/ Airport User	Approved Budget of Contract
245 ream 250 pc. 13 roll 190 pc. 200 pc 100pc 30 box 24 box 15 unit 48 pc 25 pc 18 pc 68 pc 62 pc 10 bot. 5 bot. 60 box 34 roll 20 roll 13 roll 28 roll	1. Book Paper, A4 80gsm 2. Envelope Brown Long 3. Fax Paper 4. Folder, Expanded long 5. Folder, Ordinary long 6. Folder, Ordinary short 7. Paper clip, Big 8. Paper clip, Small 9. Puncher, heavy duty 10. Record Book, 300pages 11. Record Book, 500pages 12. Ring Binder, asstd. Sizes 13. Signpen, black, liquid/gel inl, 0.5 needle tip 14. Signpen, blue, liquid/gel inl, 0.5 needle tip 15. Stamp pad ink, Blue 16. Stamp pad ink, Black 17. Staple wire standard, #35 18. Tape, Masking 1" 19. Tape, Masking 2" 20. Tape, Masking 3" 21. Tape, Packaging 3" 22. Tape, Scotch 1" 23. Tape, Scotch 2"	For the use of various offices and unit.	CAAP, Laguindingan Airport, Laguindingan Misamis Oriental	PhP 80,002.16

Deadline of Submission: June 15, 2021 at 10:00 A.M

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Further, the prospective suppliers should possess the following:

1. Should have the legal capacity to enter into business or to perfect contracts (with updated Business Permit from DTI and recent Tax Certification from BIR as per Section 8.5 of Section 8.0 of Rule III and as per sub-paragraph a.ii of Section 24.1 of

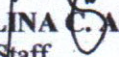


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The **CIVIL AVIATION AUTHORITY OF THE PHILIPPINES (CAAP)- AREA X** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:


CAROLINA C. ADANZA
Budget Staff
CCC-Secretary
Ground Floor, Admin Building
Laguindingan Misamis Oriental Airport
Laguindingan, Misamis Oriental
CAAP Area X
Telephone: (088)-555-1881 (Local 1216)
0915-56-89246 (ccc.laguindinganairport@gmail.com)

Signed:


CRISTINE B. UDANG
Acting HRM Officer
CCC-Chairperson