



REQUEST FOR QUOTATION

Date: March 23, 2021
 RFQ.: BSVP 2021-003

Name of Company: _____
 Address: _____
 Business Permit No.: _____
 TIN No.: _____
 PhilGEPS Registration No.: _____

PROCUREMENT: SUPPLY AND DELIVERY OF IT SUPPLIES FOR FEBRUARY TO APRIL 2021 AT ILOILO INTERNATIONAL AIRPORT

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided on this request for quotation. Submit your quotation duly signed by you or your duly representative and must send copies of eligibility requirements (**Business Permit, Annual Income Tax Return/Business Tax Return/Tax Clearance, Omnibus Sworn Statement, PhilGEPS Certificate of Registration and Special Power of Attorney for Sole Proprietorship/ Secretary Certificate for Corporation**) not later than **March 30, 2021 at 1:00 PM.**

Interested bidder must submit this RFQ and Price Quotation in the Bidder's/Supplier's Letterhead sealed in an envelope addressed to the BAC Chairman. Kindly review Terms and Conditions attached herewith.

(SGD.) ATTY. FRANCES SHANELLE G. SALINAS
 Procurement Officer

TERMS AND CONDITIONS:

- Bidders must provide **correct and accurate** information required in this form.
- Only **authorized representative** shall be allowed to sign the Request For Quotation in behalf of the owner/ corporation.
- Bidders must quote for all the items.
- Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative's
- The item/s shall be delivered within **Fifteen (15)** calendar days from receipt of purchase order.
- The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget of the Contract	OFFER						
			PRICE			BRAND indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)		REMARKS
			QTY	Unit Price	Total Price		Yes	No	
		PHP 218,049.00							
1 Brother LC 3617 black	24 pcs								
2 Brother LC 3617 Cyan	10 pcs								
3 Brother LC 3617 Magenta	10 pcs								
4 Brother LC 3617 Yellow	10 pcs								
5 Brother LC 67 Black	10 pcs								
6 Brother LC 67 Magenta	10 pcs								
7 Canon 740 Black	10 pcs								
8 Canon 810 Black	20 pcs								
9 Canon 811 Colored	12 pcs								
10 Epson T6641 Black	36 pcs								
11 Epson T6642 cyan	36 pcs								
12 Epson T6643 magenta	36 pcs								
13 HP 678 colored	20 pcs								
14 HP 704 Black	20 pcs								
15 USB 32gb	6 pcs								
16 USB Port, 4 hub	1 pc								
TOTAL									

Signature over Printed Name

Contact Number (Landline and/ or Cellphone Nos)/Email Address

