



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the "**Supply and Delivery of Hand Microphone for Mactan FSS**" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C20-042-11**
Name of Project : **Supply and Delivery of Hand Microphone for Mactan FSS**
Approved Budget for : **Php259,998. 00**
Specifications : See the attached Annex "B" for specifications
Location : Procurement Division, CAAP, MIA Road, Pasay City
Delivery Term : **30 calendar days** from the receipt of Notice for Compliance

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's Permit;
2. Income/Business Tax Return for ABC's above P500,000;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Omnibus Sworn Statement for ABC's above P50,000; (**a.** Form must be in accordance with Section 25.3, 2016 IRR **b.** Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or, more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

OSCAR B. DEMETILLO, JR.
CCC-Chairperson



PRICE QUOTATION FORM

Date: _____

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City

Sir/Ma'am:
 After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description			
Supply and Delivery of Hand Microphone for Mactan FSS			
Specification	QTY.	Unit Price	Total Price
Please see attached specification at Annex "B"			
Total (Inclusive of VAT)			

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Position

 Name of Company

 Contact No.

 Email Address



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
 MIA Road, Pasay City, Metro Manila 1300

PURCHASE REQUEST

CBA (10) 20-09-463
Ord. 9/30/20

Title	PURCHASE REQUEST FOR THE SUPPLY & DELIVERY OF HAND MICROPHONE FOR MACTAN FSS		PR No.:	Date:	<i>Item# 0010</i>
Location	MACTAN AFC		SAI No.:	Date:	<i>√- 02-03-790</i>
Classification	GOODS	Appropriation	APP CY 2020	Appro. Amount	PhP 260,000.00
Item No.	0920	Type/Contract Scope	Supply and Delivery of Hand Microphone for Mactan FSS		
		BUR No.:		Date:	

Item	Qty.	Unit	Description	Unit Cost	Total Cost
1	6	units	Noise Cancelling Electret Microphone with PJ-068 Connector	43,333.00	PhP 259,998.00
Technical Specifications:					
Generating Element : Electret Condenser					
Frequency Response : 300-5000Hz					
Impedance : Matches standard aircraft carbon activity					
Sensitivity : 400mV ± 3dB for 114dB 20µ pascals (normal speech) (output of built-in amplifier)					
Current Drain : 11mA at 8V					
28mA at 16V					
Dimensions : 91.5mm (3.6in) length					
61.0mm (2.4in) width					
35.6mm (1.4in)					
Weight : 180 grams (0.40lbs)					
Accessories Supplied : Panel mounting bracket (8474)					
Technical Description:					
The condenser handheld microphone is designed for use in high noise environments where high speech intelligibility is desired such as aircraft cockpits, control towers or terminal areas.					
Delivery : 30 calendar days after receipt of firm order.					
Validity : 30 days from date hereof.					
Terms : Charge (d) Account upon receipt of Original Invoice.					
NOTE : Item will be delivered at ANS Technical Center for physical inspection but will be tested at Mactan AFC.					

SUB-TOTAL :	PhP	259,998.00
TOTAL :	PhP	259,998.00

Prepared By: <i>Mirafior</i> MIRAFIOR V. ANDAYA CNS Systems Officer III, CNS/MET, ANOD	Checked By: <i>Elmer E. Gomez</i> ELMER E. GOMEZ Division Chief III, CNS/MET, ANOD	Submitted By: <i>Felipe D. Labado</i> FELIPE D. LABADO Department Manager III, ANOD
--	--	---

Recommend Approval : <i>Arnold R. Baiucating</i> ARNOLD R. BAIUCATING Acting Chief, Air Navigation Service	Funds Earmarked: <i>Joelyn L. Ching</i> JOCELYN L. CHING Dept. Manager III, Finance Department/CFO
--	--

APPROVED :
 By the Authority of the Director General:

CAPTAIN DONALDO A. MENDOZA
 DDGO/OIC, ODDG for Administration