



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

**REQUEST FOR QUOTATION**

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the "**Supply, Delivery of three (3) Sets of Upper Active Part Assembly for Load Break Switch OEMB GAV SERIES 24KV**" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C20-033-11**

Name of Project : **Supply, Delivery of three (3) Sets of Upper Active Part Assembly for Load Break Switch OEMB GAV SERIES 24KV**

Approved Budget for : **Php360,000. 00**

Specifications : See the attached Annex "B" for specifications

Location : Procurement Division, CAAP, MIA Road, Pasay City

Delivery Term : **7 calendar days** from the receipt of Notice for Compliance

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's Permit;
2. Income/Business Tax Return for ABC's above P500,000;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Omnibus Sworn Statement for ABC's above P50,000; **(a.** Form must be in accordance with Section 25.3, 2016 IRR **b.** Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

**OSCAR B. DEMETILLO, JR.**  
CCC-Chairperson



## PRICE QUOTATION FORM

Date: \_\_\_\_\_

The Chairperson  
Canvass and Contract Committee  
Procurement Division, CAAP,  
MIA Road, Pasay City

Sir/Ma'am:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description			
<b>Supply, Delivery of three (3) Sets of Upper Active Part Assembly for Load Break Switch OEMB GAV SERIES 24KV</b>			
Specification	QTY.	Unit Price	Total Price
Please see attached specification at Annex "B"			
Total (Inclusive of VAT)			

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

\_\_\_\_\_  
Email Address



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**  
 MIA Road, Pasay City, Metro Manila 1300

**PURCHASE REQUEST**

CAAA (AR) 20-09-0469  
 Sept. 20, 2020

SUPPLY AND DELIVERY OF THREE(3)-SETS OF UPPER ACTIVE PART ASSEMBLY FOR LOAD BREAK SWITCH, OEMB GAV SERIES 24KV .

PR No.:		Date:	
SAI No.:		Date:	
BUR No.:		Date:	

Location : GENERAL SANTOS ( TAMBLER AIRPORT)

Classification : C. SUPPLIES & MATERIALS      Appropriation : APP CY 2019      Appro. Amount : **PhP 360,000.00**

Item No. : 0010      Type/Contract Scope : 9806 OTHER SUPPLIES - SPAREPARTS/ETC. (SPARE PARTS/MATERIALS FOR DEGS)

Item	Qty.	Unit	Description	Unit Cost	Total Cost
1	3	sets	Upper Active Parts Assembly consisting of: 1-unit Air Puffer 1-unit Post Upper Insulator with Cap 1-unit contact, including Piston Group with Cylinder Group for Load Break Switch, OEMB GAV Series 24KV xxxxx Nothing Folows xxxxxx Delivery Period : one(1)-week after receipt of firm order.	120,000.00	PhP 360,000.00

<b>SUB-TOTAL :</b> .....	PhP	360,000.00
<b>S A Y :</b> .....	PhP	360,000.00

Prepared By:  <b>MARCO G. MORALES</b> CNS Systems Officer IV, ANOD	Checked By:  <b>GARY M. JADIE</b> Division Chief III, ANOD	Submitted By:  <b>FELIPE D. LABADO</b> Department Manager III, ANOD
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Recommend Approval :  <b>ARNOLD R. BALUCATING</b> Acting Chief, Air Navigation Service	Funds Earmarked:  <b>JOCELYN L. CHING</b> Dept. Manager III, Finance Department
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**APPROVED :**  
 By the Authority of the Director General:  
  
**BGEN JOHN L. ESTABILLO AFP (RET)**  
 OIC, Office of the Deputy Director General for Administration