



**Republic of the Philippines**  
**Department of Transportation and Communications**  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**  
*Bids and Awards Committee*

**INVITATION TO BID FOR THE PROCUREMENT OF CERTIFYING BODY FOR A THIRD-PARTY  
AUDIT CERTIFICATION UNDER ISO 9001:2015 QUALITY MANAGEMENT SYSTEM**

**BID NO. 20-003-07 BRAVO**

1. The *Civil Aviation Authority of the Philippines*, through the *CAAP Corporate Budget for FY2019* intends to apply the sum of **Two Million Pesos (PhP 2,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for *Procurement of Certifying Body for a Third-Party Audit Certification under ISO 9001:2015 Quality Management System*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Civil Aviation Authority of the Philippines* now invites bids for “*Procurement of Certifying Body for a Third-Party Audit Certification under ISO 9001:2015 Quality Management System*”. Delivery of Service is required *within three (2) months upon receipt of Purchase Order*. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

4. Interested bidders may obtain further information from *Civil Aviation Authority of the Philippines* and inspect the Bidding Documents at the address given below during office hours from *8:00AM to 5:00PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *July 3, 2020* from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 5,000.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The submission and opening of **eligibility documents** of interested consultants is on **23 July 2020, 1:30PM** at the Enforcement and Legal Service (ELS) Conference Room, Civil Aviation Authority of the Philippines, CAAP Compound, Old MIA Road, Pasay


City, MM 1300, which shall be open to prospective consultants. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.

7. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR).

The short list shall consist of five (5) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

- a) Applicable experience of the consultant and associates in case of joint ventures – 40%;
  - b) Qualification of principal and key staff of the consultant who may be assigned to the job vis-à-vis extent and complexity of the undertaking – 50%;
  - c) Current workload relative to capacity – 10%
8. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.
  9. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.
  10. The CAAP shall evaluate bids using the Quality Based Evaluation (QBE). The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
  11. The contract shall be completed within **Ninety (90) Calendar Days**.
  12. The CAAP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
  13. For further information, please refer to:

**Ms. Dulce B. Peña**  
*Civil Aviation Authority of the Philippines*  
*BAC Head-Secretariat*  
*MIA Road, Pasay City*  
*Telefax No.: (02) 7944-2358*  
*www.caap.gov.ph*

  
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**Atty. JOSEPH RAY P. GUMABON**  
Chairman, Bids and Awards Committee -Bravo