



Date _____

REQUEST FOR PRICE QUOTATIONS
No. C18-114-09

GENTLEMEN:

You are cordially invited to submit and quote your lowest price on the following supplies, materials and/or equipment listed hereunder. Please be informed that this procuring entity shall only consider price quotations within Approved Budget Cost (ABC) Php644,701.47

Your price quotation shall include the following documents and submitted in a sealed envelope, indicating the Solicitation No. / Reference No.:

- | | |
|--|--|
| 1. Proposal in your official letterhead; | 6. Latest Business Tax Return for the last two (2) quarter before the opening of the quotations; |
| 2. Copy of this request; | 7. Mayor's Permit; |
| 3. Brochure if applicable; | 8. Tax Clearance; |
| 4. Philgeps Registration; | 9. Omnibus Sworn Statement |
| 5. Annual Income Tax Return; | |

Furthermore, the period of delivery must be within 30 calendar days from your receipt of the procuring entity's contract agreement and notice to proceed.

Submission of quotations must be made at this Office on or before the opening of quotations scheduled on SEPT. 28, 2018 at 10:00 am at the CAAP-Procurement Division, Old QRT Building.

Please be guided accordingly.

Very truly yours,

OSCAR B. DEMETILLO, JR. ↓
 Chairman, Canvass and Contract Committee

Qty	Unit	COMPLETE DESCRIPTION OF ARTICLE	Unit Price	Amount
		Supply and delivery of tables and chair for ATM Center (please see attached specifications)		

The Chairman, Canvass and Contract Committee
 Civil Aviation Authority of the Philippines
 Pasay City, Metro Manila

Sir:

In compliance with your request for price quotations and in behalf of _____,
 We hereby commit to faithfully comply with all the requirements relative to this request. It is fully understood that our failure to furnish and deliver the items as herein quoted will disqualify our firm to participate in future biddings conducted by the Authority.

 (sign over printed name)

 (position)

Office Furniture Technical Specifications for ATMC:

1. Office Tables

Cherry Finish with Center Drawer (6-side drawer with central lock)
Dimension : 1400L x 70W x 750H) mm with mobile pedestal and side cabinet
Similar to the ATMC office tables

2. Office Chairs

Mid Back Mesh Chair Type Back Rest. Ergonomic. Nylon Armrest.
Black Synthetic. Leather Seat with High Density Foam. 5 Prong Metal Legs with Heavy Duty
Caster. Gas Lifts with Tilting Mechanism. Chrome.
Similar to the ATMC office chairs

3. Side Table Shelves

Cherry Finish. Wooden with Drawer.
Similar to the ATMC office tables

4. Counter Table

Similar to the ATMC office tables

5. 6-Seater Dining Tables

Cherry Finish. Wooden
Similar to the ATMC office tables

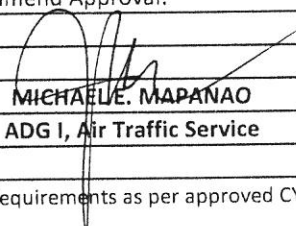
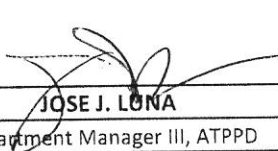
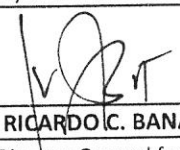
6. Coffee Tables

Cherry Finish. Wooden with Drawer.
Similar to the ATMC office tables

7. 6-Seater Conference Table

Cherry Finish. Wooden
Similar to the ATMC office tables



PURCHASE REQUEST						
Department			AIR TRAFFIC SERVICE		PR No.	Date:
Section:					SAI No.:	Date:
Stock No.			Description		BUR No.	
	Unit Issue		APP Item No.	Quantity	Unit Cost	Total Cost
1	pcs	Office Tables		30	6,610.00	198,300.00
2	pcs	Office Chairs		91	3,435.17	312,600.47
3	pcs	Side Table Shelves		2	1,500.00	3,000.00
4	pc	Counter Table		1	9,000.00	9,000.00
5	pcs	Dining Tables		4	14,000.00	56,000.00
6	pcs	Coffee Tables		4	5,450.00	21,800.00
7	pcs	6-Seater Conference Table		3	14,667.00	44,001.00
<i>nothing follows</i>						
					TOTAL COST	644,701.47
Recommend Approval:						
 MICHAEL E. MAPANA O ADG I, Air Traffic Service						
Purpose: For ATMC Facility Requirements as per approved CY2018 supplemental budget.						
Requested by:			Approved by:			
			"By the Authority of the Director General"			
Signature						
Printed Name	JOSE J. LUNA			M/GEN. RICARDO C. BANAYAT, AFP(RET)		
Designation	Department Manager III, ATPPD			Deputy Director General for Administration		
Date						