



## **REQUEST FOR QUOTATION**

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the **"Supply and Delivery of Batteries for various Air Navigation Facilities"** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C19-174-12**

Name of Project : **Supply and Delivery of Batteries for various Air Navigation Facilities**

Approved Budget for: **Php147,800.00**

Specifications : See the attached Annex "B" for specifications

Location : Procurement Division, CAAP, MIA Road, Pasay City

Delivery Term : **30 calendar days** from the receipt of Notice for Compliance

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's Permit;
2. Income/Business Tax Return for ABC's above P500,000;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Omnibus Sworn Statement for ABC's above P50,000; (a. Form must be in accordance with Section 25.3, 2016 IRR b. Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

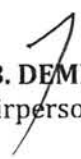
Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or, more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

  
**OSCAR B. DEMETILLO, JR.**  
CCC-Chairperson



**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

The Chairperson  
 Canvass and Contract Committee  
 Procurement Division, CAAP,  
 MIA Road, Pasay City

Sir/Ma'am:  
 After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description			
Supply and Delivery of Batteries for various Air Navigation Facilities			
Specification	QTY.	Unit Price	Total Price
Please see attached specifications at Annex "B" and Additional Requirements: 1. The manufacturing date of batteries must be older than three (3) months reckoned from the delivery date. 2. The batteries to be supplied should have six (6) months warranty commencing from the acceptance date by the procuring entity. 3. The batteries to be supplied shall be delivered to AN Technical Center. 4. The delivery period shall be thirty(30) calendar days after receipt of approved contract. 5. The cost of delivery shall be inclusive in the offered amount.			
Total (Inclusive of VAT)			

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
 Name/Signature of Representative

\_\_\_\_\_  
 Position

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Contact No.

\_\_\_\_\_  
 Email Address



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**  
MIA Road, Pasay City, Metro Manila 1300

CHA # 19-10-1115  
10/14/19

**PURCHASE REQUEST**

Title : SUPPLY AND DELIVERY OF BATTERIES FOR VARIOUS AIR NAVIGATION FACILITIES		PR No.:	Date:		
		SAI No.:	Date:		
Location : AN TECHNICAL CENTER		BUR No.:	Date:		
Classification : C. SUPPLIES & MATERIALS	Appropriation : APP CY 2019	Appro. Amount : PhP	147,800.00		
Item No. : 0010	Type/Contract Scope : B622:SPARE PARTS FOR ELECTRO-MECHANICAL AND AIRFIELD LIGHTING EQPTS.				
Item	Qty.	Unit	Description	Unit Cost	Total Cost
1	10	pcs.	Heavy Duty Battery, 8D, 12V, 27plates	14,780.00	PhP 147,800.00
<b>Additional Requirements:</b>					
1 The manufacturing date of batteries must not be older than three (3) months reckoned from the delivery date.					
2 The batteries to be supplied should have six (6) months warranty commencing from the acceptance date by the procuring entity.					
3 The batteries to be supplied shall be delivered to AN Technical Center.					
4 The delivery period shall be thirty (30) calendar days after receipt of approved contract.					
5 The cost of delivery shall be inclusive in the offered amount.					
<b>SUB-TOTAL :</b>					PhP 147,800.00
<b>S A Y :</b>					PhP 147,800.00
Prepared By:  <b>APRIL ROSE B. EMMANUEL</b> CNS Systems Officer IV, ANOD		Checked By:  <b>GARY M. JADIE</b> Division Chief III, ANOD		Submitted By:  <b>FELIPE D. LABADO</b> Department Manager III, ANOD	
Recommend Approval :  <b>ARNOLD R. BALUCATING</b> Acting Chief, Air Navigation Service			Funds Earmarked:  <b>JOCELYN L. CHING</b> Dept. Manager III, Finance Department		
<b>APPROVED :</b> By the Authority of the Director General:  <b>MGEN RICARDO C. BANAYAT AFP (Ret)</b> Deputy Director General for Administration					