



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Shopping Method for the **"Purchase of 7.6 cu.ft two door refrigerator & 2.5 HP wall mted split type ACU (Inverter Type)"** in accordance with Section 52.1(b) of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C19-170-12**
Name of Project : **Purchase of 7.6 cu. ft two door refrigerator & 2.5 HP wall Mounted split type ACU (Inverter Type)**
Approved Budget for: **Php320,000.00**
Specifications : See the attached Annex "B" for specifications
Location : Procurement Division, CAAP, MIA Road, Pasay City
Delivery Term : **30 calendar days** from the receipt of Notice for Compliance

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's Permit;
2. Income/Business Tax Return for ABC's above P500,000;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Omnibus Sworn Statement for ABC's above P50,000; (**a.** Form must be in accordance with Section 25.3, 2016 IRR **b.** Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or, more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

OSCAR B. DEMETILLO, JR.
CCC-Chairperson



PRICE QUOTATION FORM

Date: _____

The Chairperson
Canvass and Contract Committee
Procurement Division, CAAP,
MIA Road, Pasay City

Sir/Ma'am:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description			
Purchase of 7.6 cu ft two door refrigerator & 2.5 HP wall mounted split type ACU (Inverter Type)			
Specification	QTY.	Unit Price	Total Price
Please see attached specification at Annex "B"			
Total (Inclusive of VAT)			

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Position

Name of Company

Contact No.

Email Address



Republic of the Philippines
 Department of Transportation
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
 MIA Road, Pasay City, Metro Manila

PURCHASE REQUEST

CBA(CD)# -19-11-1234

320,000

CBA (MODE)# -19-11-1235

Department:		PR No.:		7,500		
Section:		SAI No.:		Date: Nov-11/19		
		BUR No.:				
Stock No.	Unit Issue	APP Item No.	Quantity	Unit Cost	Total cost	
	unit/s	REFRIGERATOR <i>Specifications:</i> 7.6 cu.ft. Two Door Refrigerator, Digital Inverter Compressor, Multirrow Cooling System, no Frost System, Adaptive Defrost Control, Tempered Glass Shelves, Deodorizing Filter, Metal Graphite Finish Moist Fresh Zone, Easy Slide	0848	1	20,000.00	20,000.00
	unit/s	ACU 2.5 HP WALL MOUNTED SPLIT TYPE (INVERTER TYPE) <i>Specifications:</i> 3D Air Flow, Self Clean, Turbo Function, Long Distance Air Distribution, Silent Operation, High Density Filter, 2-way Draining, R-410A Refrigerant, Vertical and Horizontal Air Swing	0850	1	300,000.00	300,000.00
	unit/s	COFFEE MAKER <i>Specifications:</i> Power Input: 900W, Capacity 1.5 Liters (10-15 cups), Removable/Washable filter, Stainless steel filter holder, Auto Keep warm, Protected with thermal fuse	6020	1	2,500.00	2,500.00
	unit/s	MICROWAVE OVEN <i>Specifications:</i> 700 watts, with defrost function, manual timer, manual function ---NOTHING FOLLOWS---	0008	1	5,000.00	5,000.00
Total:					327,500.00	
Purpose :		For office use				
Signature :		Requested by: 		Approved by: 		
Printed Name:		LUCIANO R. MACUSE Acting Chief, AANSOO		BGEN ERNESTO R MILO AFP (RET) Acting Chief, Administrative and Finance Service/ OIC, Deputy Director General for Administration		
Designation:						
Date:						