



## **REQUEST FOR QUOTATION**

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the **"Purchase of spare parts/materials for the preventive maintenance of toilet accessories at various CAAP Office" in** accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C19-125-11**

Name of Project : **Purchase of spare parts/materials for the preventive maintenance of toilet accessories at various CAAP Office**

Approved Budget for: **Php92,600.00**

Specifications : See the attached Annex "B" for specifications

Location : Procurement Division, CAAP, MIA Road, Pasay City

Delivery Term : **30 calendar days** from the receipt of Notice for Compliance

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's Permit;
2. Income/Business Tax Return for ABC's above P500,000;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Omnibus Sworn Statement for ABC's above P50,000; (a. Form must be in accordance with Section 25.3, 2016 IRR b. Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

**OSCAR B. DEMETILLO, JR.**  
CCC-Chairperson



**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

The Chairperson  
 Canvass and Contract Committee  
 Procurement Division, CAAP,  
 MIA Road, Pasay City

Sir/Ma'am:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

| Description  |      |            |             |
|--|------|------------|-------------|
| <b>Purchase of spare parts/materials for the preventive maintenance of toilet accessories at various CAAP Office</b> |      |            |             |
| Specification  | QTY. | Unit Price | Total Price |
| Please see attached specification at Annex "B"   |      |            |             |
| Total (Inclusive of VAT)   |      |            |             |

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
 Name/Signature of Representative

\_\_\_\_\_  
 Position

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Contact No.

\_\_\_\_\_  
 Email Address



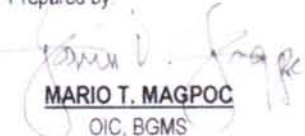
Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**  
 Pasay City, Metro Manila 1300

CAF # FI-001 - 1009  
 9/13/19


| Purchase Request |      |   |              |     |           | PR Date: 9-Sep-19 |
|------------------|------|---|--------------|-----|-----------|-------------------|
| Purchase Request |      |   |              |     |           | PR No.            |
| Item No.         | Unit | Item Description  | APP Item No. | Qty | Unit Cost | Total Cost        |
| I.               | pcs. | <b>Single lavatory faucet cold line</b><br><i>Specification :</i><br>stainless steel #304 made, brushed finish, inside ceramic mechanism<br><i>Features :</i><br>stylish and modern design, easy to clean and install   | 0010-7813    | 8   | 2,500.00  | 20,000.00         |
| II               | pcs. | <b>Angle valve, 1/2" x 1/2"</b><br><i>Specification :</i><br>stainless steel #304 made, satin finish and inside ceramic mechanism   | 0010-7763    | 10  | 525.00    | 5,250.00          |
| III              | pcs. | <b>Angle valve, 1/2" x 1/2" x 1/2", three way</b><br><i>Specification :</i><br>stainless steel #304 made, satin finish and inside ceramic mechanism   | 0010-7763    | 10  | 575.00    | 5,750.00          |
| IV               | pcs. | <b>Flexible hose 1/2" x 1/2" x 12" L</b><br><i>Specification :</i><br>stainless steel grade 304 with brass nuts for faucet/ water closet/water heater, maximum capacity of 90 degrees celsius hose : braided finish     | 0010-7794    | 20  | 150.00    | 3,000.00          |
| V                | pcs. | <b>Flexible hose 1/2" x 1/2" x 14" L</b><br><i>Specification :</i><br>stainless steel grade 304 with brass nuts for faucet/ water closet/water heater, maximum capacity of 90 degrees celsius hose : braided finish     | 0010-7794    | 20  | 175.00    | 3,500.00          |
| VI               | pcs. | <b>Flexible hose 1/2" x 1/2" x 16" L</b><br><i>Specification :</i><br>stainless steel grade 304 with brass nuts for faucet/ water closet/water heater, maximum capacity of 90 degrees celsius hose : braided finish     | 0010-7794    | 20  | 200.00    | 4,000.00          |
| VII              | sets | <b>Tank fittings, universal adjustable height fill valve</b><br><i>Special features:</i><br>adjustable height : height adjusts from 205 to 303mm, fits most toilet tanks and flexible hose<br>easy to clean and install | 0010-7872    | 20  | 450.00    | 9,000.00          |
| VIII             | sets | <b>Hand Bidet</b><br><i>Specification :</i><br>high pressure reinforced netted hose<br>handle plastic made, 1.2m Long<br><i>Features :</i><br>non-toxic, rust free, easy to use, press on press off, filter             | 0010-7882    | 20  | 450.00    | 9,000.00          |

|  |       |   |           |    |          |                  |
|--|-------|---|-----------|----|----------|------------------|
|  |       | provided, hygenic, soft spray, anti splash, high impact,<br>durable materials   |           |    |          |                  |
|  |       | Package included:   |           |    |          |                  |
|  |       | strainer, washer, seal plugs and screws   |           |    |          |                  |
|  |       | screws  |           |    |          |                  |
| IX   | sets  | Urinal push button flush valve, 1/2" dia., Wall<br>mounted type, Automatic Shutoff.   | 0010-7798 | 10 | 1,500.00 | 15,000.00        |
| X  | pcs.  | Strainer floor drain w/odor trap 4" x 4"<br>Specification:<br>Materials : Stainless steel 304<br>Size: 4" x 4"<br>Thickness: 3mm<br>Sink Strainer Kind : Lift | 0010-7796 | 10 | 320.00   | 3,200.00         |
| XI   | pcs.  | Ordinary Faucets, brass 1/2" dia.   | 0010-7821 | 15 | 200.00   | 3,000.00         |
|  | pcs.  | Pressure gauge  | 0010-7828 | 3  | 300.00   | 900.00           |
|  | pcs.  | Pressure switch   | 0010-7829 | 3  | 750.00   | 2,250.00         |
| XII  | pcs.  | Stainless steel nipple, 1/2" dia. X 2"  | 0010-7800 | 10 | 150.00   | 1,500.00         |
| XIII   | pcs.  | Stainless steel nipple, 1/2" dia. X 3"  | 0010-7800 | 10 | 200.00   | 2,000.00         |
| XV   | pcs.  | Stainless steel nipple, 3/4" dia. X 3"  | 0010-7800 | 10 | 200.00   | 2,000.00         |
| XVI  | pcs.  | Stainless steel nipple, 3/4" dia. X 4"  | 0010-7800 | 10 | 250.00   | 2,500.00         |
| XVII   | rolls | Teflon tape 3/4" x 10m L  | 0010-7874 | 30 | 25.00    | 750.00           |
| <b>xxxNothing Followsxxx</b>   |       |   |           |    |          |                  |
| <b>TOTAL COST .....</b>  |       |   |           |    |          | <b>92,600.00</b> |
| Purpose: <b>FOR THE PREVENTIVE MAINTENANCE OF TOILET ACCESSORIES AT CAAP CENTRAL OFFICE.</b> |       |   |           |    |          |                  |


Prepared by:

  
**MARIO T. MAGPOC**  
OIC, BGMS


Checked by:

  
**MELINA C. REYES**  
Actg. Chief, FMD

Recommend Approval


  
**BGEN ERNESTO R. MILO, AFP (RET)**  
Acting Chief, Administrative and Finance Service (AFS)

Funds Available

  
**JOCELYN L. CHING**  
Department Manager II, Finance Department

**APPROVED:**

*By Authority of the Director General*

  
**M/GEN RICARDO C. BANAYAT AFP (Ret.)**  
Deputy Director General for Administration