



Invitation to Bid for

PROVISION OF TEMPORARY NON-TECHNICAL MANPOWER SUPPORT SERVICES FOR CAAP AREA CENTER CLUSTER II **Bid No: 19-006-02**

The Civil Aviation Authority of the Philippines (CAAP), through the Corporate Operating Budget for CY 2019, intends to apply the sum of **TWO HUNDRED SEVENTY SIX Million SEVEN HUNDRED FORTY SEVEN Thousand THREE HUNDRED TWENTY NINE and 25/100 PESOS (Php276,747,329.25)**, inclusive of Twelve Percent (12%) VAT, being the Approved Budget for the Contract (ABC) to payments under the **Contract for the Provision Temporary Non-Technical Manpower Support Services, including cost of janitorial supplies and materials, for CAAP Area Center Cluster II** involving a total temporary manpower service requirement for **Nine Hundred Eighty Two (982)** outsourced personnel in **23** various administrative and support positions. Bids received in excess of the ABC shall be automatically rejected at bid opening.

CAAP now invites bids for the Provision of Temporary Non-Technical Manpower Support Services for CAAP Area Center Cluster II in accordance with the following Schedule.

SCHEDULE OF NON-TECHNICAL MANPOWER SUPPORT POSITION ITEMS

ILOILO AREA CENTER/AREA CLUSTER II OFFICE

ITEM NO.	POSITION TITLE	MONTHLY SALARY	COLA	NO. OF POSITION ITEMS REQUIRED	TOTAL COST***	DATE OF DELIVERY (Effectivity of Contract)
1	Accountant	25,232.00	2,523.20	0	-	June 1, 2019 - May 31, 2020
2	Accounting Analyst	20,754.00	2,075.40	0	-	June 1, 2019 - May 31, 2020
3	Accounting Assistant	16,758.00	1,675.80	33	8,587,976.31	June 1, 2019 - May 31, 2020
4	Administrative Assistant	16,758.00	1,675.80	115	29,927,796.23	June 1, 2019 - May 31, 2020
5	Airport Firefighter	14,847.00	1,484.70	74	17,194,334.62	June 1, 2019 - May 31, 2020
6	Airport Security Assistant	14,007.00	1,400.70	173	38,000,412.59	June 1, 2019 - May 31, 2020
7	Budgeting Analyst	20,754.00	2,075.40	0	-	June 1, 2019 - May 31, 2020
8	Budgeting Assistant	16,758.00	1,675.80	3	780,725.12	June 1, 2019 - May 31, 2020
9	Building Maintenance Worker	13,214.00	1,321.40	12	2,483,528.30	June 1, 2019 - May 31, 2020
10	Computer Specialist	16,758.00	1,675.80	1	260,241.71	June 1, 2019 - May 31, 2020
11	Data Encoder	16,758.00	1,675.80	24	6,245,800.95	June 1, 2019 - May 31, 2020
12	Driver	13,214.00	1,321.40	13	2,690,488.99	June 1, 2019 - May 31, 2020
13	Engineering Assistant	16,758.00	1,675.80	0	-	June 1, 2019 - May 31, 2020
14	Equipment Maintenance Service Technician (Airports/Facilities)	14,847.00	1,484.70	42	9,758,946.67	June 1, 2019 - May 31, 2020
15	Airport Facility Cleaner	12,466.00	1,246.60	464	90,554,830.12	June 1, 2019 - May 31, 2020
16	Human Resource Management Assistant	16,758.00	1,675.80	5	1,301,208.53	June 1, 2019 - May 31, 2020
17	IT Assistant	16,758.00	1,675.80	0	-	June 1, 2019 - May 31, 2020
18	Legal Officer	57,805.00	5,780.50	0	-	June 1, 2019 - May 31, 2020
19	Nurse	20,754.00	2,075.40	22	7,008,153.42	June 1, 2019 - May 31, 2020
20	Para Legal Assistant	25,232.00	2,523.20	0	-	June 1, 2019 - May 31, 2020
21	Personnel Officer	20,754.00	2,075.40	0	-	June 1, 2019 - May 31, 2020
22	Air Traffic Flow Management Assistant	20,754.00	2,075.40	1	318,552.43	June 1, 2019 - May 31, 2020
23	Aviation Medical Assistant	17,975.00	1,797.50	0	-	June 1, 2019 - May 31, 2020
24	Statistician	20,754.00	2,075.40	0	-	June 1, 2019 - May 31, 2020
25	Janitorial Supplies and Materials*				4,527,741.51	June 1, 2019 - May 31, 2020
				982**	PHP 219,640,737.50	
Administrative Cost (12.5%)					27,455,092.19	
Value Added Tax (12%)					29,651,499.56	
					PHP 276,747,329.25	

* Estimated at five percent (5%) of total cost requirement for 464 AFC.

** To be assigned at

Area 4 (Puerto Princesa, Busuanga, Cuyo, San Vicente)
 Area 6 (Iloilo Airport, Bacolod-Silay, Kalibo, Antique, Roxas)
 Area 7 (Panelsao, Tawbilaran Iloilo, Siquitan, Zamboanga)