



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the "**Procurement of Collating Machine for AIS**" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C19-142-11**
Name of Project : **Procurement of Collating Machine for AIS**
Approved Budget for: **Php950,000.00**
Specifications : **See the attached Annex "B" for specifications**
Location : **Procurement Division, CAAP, MIA Road, Pasay City**
Delivery Term : **30 calendar days from the receipt of Notice for Compliance**

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's Permit;
2. Income/Business Tax Return for ABC's above P500,000;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Omnibus Sworn Statement for ABC's above P50,000; (a. Form must be in accordance with Section 25.3, 2016 IRR b. Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

OSCAR B. DEMETILLO, JR. ✓
CCC-Chairperson



PRICE QUOTATION FORM

Date: _____

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City

Sir/Ma'am:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description			
Procurement of Collating Machine for AIS			
Specification	QTY.	Unit Price	Total Price
Please see attached specification at Annex "B"			
Total (Inclusive of VAT)			

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Position

 Name of Company

 Contact No.


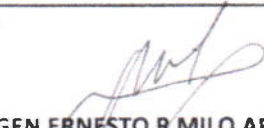


 Email Address



CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

PURCHASE REQUEST

CBA(CO) # 19-09-1021

Department		ATS-ATPPD		PR No.	Date: September 22, 2019	
Division		Planning		SAI No.	Date:	
QTY		Unit Issue	Item Description	Stock No.	Estimated Unit Cost	Estimated Cost
1	unit	Procurement of Collating Machine for AIS nothing follows			950,000.00	950,000.00
TOTAL						950,000.00
Purpose: To replace publishing equipment/machines of AIS						
Requested by:			FUNDS Available			
 JOSE J. LUNA Dept. Manager III ATPPD			 BGEN ERNESTO R MILO AFP (RET) Acting Chief, Administration and Finance Service			
Recommend Approval			Approved by:			
 ATTY. ANTONIO G. GONZALES Acting Chief, ATS			 MGEN RICARDO C. BANAYAT, AFP (RET) DDG for Administration			

COLLATOR with receiving tray Specifications

Number of Bins	10 bins per tower
Number of Connectable Towers	Up to 2
Paper Loading Height	Up to 1.38" (400 sheets of fine quality paper 64gsm)
Paper Size	5.50" x 8.27" – 12.60" x 17.72"
Paper Weight	54 – 300gsm or better (based on 157gsm inner sheets + 300gsm cover)
Processing Speed	Up to 7000 sets/hour or better (differs according to the downstream unit)
Dimensions	(LxWxH) DSC-10/20 + LUL-HM: 53" x 31" x 68"
Power Requirements	AC 120V 60Hz 8.1A