



30 September 2021

Date

**REQUEST FOR QUOTATION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the Civil Aviation Authority of the Philippines (CAAP), Legazpi Airport, Legazpi City in connection with the implementation of the **Repair And Maintenance Of Firetrucks (Oshkosh) Of Legazpi Airport-2<sup>nd</sup> SVP**. It is requested that price quotations be submitted in an envelope, duly sealed, to be opened by our Bids and Awards Committee on **11 October 2021 at 2:00 p.m.** at the BAC Office/Conference Room, Ground Floor, Control Tower, Legazpi Airport, Legazpi City.

The following should be submitted together with the quotation:

1. Current Mayor's/Business Permit;
2. Phil-GEPS Registration Number;
3. Valid license and/or certificate of Automotive Mechanic/Technician; and
4. Un-amended Sales Literature of the fuel injector with Picture, Brand Name, and Unconditional Statements of specification and compliance issued by the manufacturer.

Other documentary requirements:

1. Omnibus Sworn Statement (*see attached format, maybe submitted together with the quotation or before issuance of Notice of Award*);
2. Latest Income & Business Tax Returns [*maybe submitted together with the quotation or within the deadline indicated in the notice to the bidder with the Lowest Calculated Bid (LCB).*]
  - 2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and
  - 2.2 Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).
3. Additional Requirements to be submitted *before issuance of Notice To Proceed*:
  - 3.1 Work Schedule;
  - 3.2 Manpower Schedule;
  - 3.3 Work Method; and
  - 3.4 Performance Security.

Quotations not accompanied by current Mayor's/Business Permit, Phil-GEPS Registration Number, valid license and/or certificate of Automotive Mechanic/Technician; and Un-amended Sales Literature of the fuel injector with Picture, Brand Name, and Unconditional Statements of specification and compliance issued by the manufacturer shall be automatically disqualified.

### Scope of Work

- 1 Set-up diagnostic tool.
- 2 Connect data link module and read error registered on ECU.
- 3 Capture Data file for future reference.
- 4 Remove valve cover, high pressure pipe, remove injectors and evaluate.
- 5 Check engine compression pressure.
- 6 Check turbo charger condition.
- 7 Submit report and recommendation.
- 8 Install injectors and turbo charger according to Deutz standard specification.
- 9 Start up and with load.

### PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

### NOTE:

All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.

Annex "A"

(Contractor's Logo On Main Page)

### REPAIR AND MAINTENANCE OF FIRETRUCKS (OSHKOSH) OF LEGAZPI AIRPORT - 2ND SVP

### BID PROPOSAL

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN PERCENT		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
								(5) x (8)	5% X [(5)+(9)]	(9)+(10)	(5)+(11)	(12)/(3)
1.00	REPAIR WORKS	1.00	LOT									
<b>TOTAL AMOUNT</b>												

Submitted by: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Date: \_\_\_\_\_

Annex "B"

(Contractor's Logo On Main Page)

**BILL OF QUANTITIES**

**Project: Repair And Maintenance Of Firetrucks (Oshkosh)  
Of Legazpi Airport - 2nd SVP**

Location : Legazpi Airport, Legazpi City

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	Repair Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :

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Total Bid Amount in Words:

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Submitted by:

Printed Name:

Position:

Name Company:

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**NAME OF PROJECT:** REPAIR AND MAINTENANCE OF FIRETRUCKS (OSHKOSH)  
OF LEGAZPI AIRPORT - 2ND SVP  
**LOCATION:** Legazpi Airport, Legazpi City, Albay  
**SUBJECT:** Bill of Quantities

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
A	Materials				
	Valve cover gasket (lower)	8.00	pc		
	Valve cover gasket (upper)	8.00	pc		
	Sealing ring	8.00	pc		
	O-seal	8.00	pc		
	Turbo charger gasket	1.00	pc		
	Fuel filter	1.00	pc		
	Fuel pre filter	1.00	pc		
	Oil filter	1.00	pc		
	Engine oil (20 ltrs)	3.00	pc		
	Fuel injectors	8.00	pc		
				<i>Material Cost ...</i>	
B	Labor Cost				
	Labor Charge	1.00	lot		
				<i>Labor Cost ...</i>	
A	<b>TOTAL MATERIAL COST</b>				
B	<b>TOTAL LABOR COST</b>				
C	<b>TOTAL EQUIPMENT RENTAL COST</b>				
D	<b>TOTAL DIRECT COST</b>				
<b>INDIRECT COSTS</b>					
1.	OCM	0.0%	of Estimated Direct Cost		
2.	CONTRACTOR'S PROFIT	0.0%	of Estimated Direct Cost		
E.	<b>TOTAL OCM &amp; PROFIT</b>	0.0%	of D		
F.	<b>VALUE ADDED TAX, (VAT)</b>	5.0%	of (D + E)		
G.	<b>TOTAL ESTIMATED INDIRECT COST ( F + E ), P</b>				
H.	<b>TOTAL ESTIMATED UNIT INDIRECT COST ( G / Quantity), P/Unit</b>				
<b>TOTAL ESTIMATED COST ( D + G ), P</b>					
<b>TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit</b>					

*Note: Tools and equipment shall be provided by the Contractor.*

Submitted by: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_


Name of Company: \_\_\_\_\_

Date: \_\_\_\_\_

The Approved Budget for the Contract (ABC) is Eight Hundred Sixteen Thousand Nine Hundred Sixty Eight Pesos & 25/100 (Php 816,968.25).

No. of Days to Complete: Seventy five (75) calendar days.

Very truly yours,

  
**EPIFANIO O. PRINIA, JR.**  
Chairperson, Bids and Awards Committee

**MR. EPIFANIO O. PRINIA, JR.**  
Chairperson, Bids and Awards Committee  
BAC Office/Conference Room  
Ground Floor, Control Tower Building  
Legazpi Airport, Legazpi City

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

\_\_\_\_\_  
Signature Over Printed Name of Dealer/Supplier

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TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for **Repair And Maintenance Of Firetrucks (Oshkosh) Of Legazpi Airport – 2<sup>nd</sup> SVP** to the above-named dealer/supplier in accordance with the existing regulations.

\_\_\_\_\_  
Canvasser