



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the **"Purchase of materials (toilet accessories) as spare of comfort rooms at various CAAP offices/ buildings"** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C21-042-08**

Name of Project : **Purchase of materials (toilet accessories) as spare of comfort rooms at various CAAP offices/ buildings**

Approved Budget for: **Php87,750.00**

Specifications : See the attached Annex "B" for specifications

Location : Procurement Division, CAAP, MIA Road, Pasay City

Delivery Term : **15 calendar days** from the receipt of Notice for Compliance

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's Permit;
2. Income/Business Tax Return for ABC's above P500,000;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Omnibus Sworn Statement for ABC's above P50,000; (a. Form must be in accordance with Section 25.3, 2016 IRR b. Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

OSCAR B. DEMETILLO, JR.
CCC Chairperson



PRICE QUOTATION FORM

Date: _____

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City

Sir/Ma'am:
 After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description			
Purchase of materials (toilet accessories) as spare of comfort rooms at various CAAP offices/ buildings			
Specification	QTY.	Unit Price	Total Price
Please see attached specifications at Annex "B"			
		• Inclusive of Delivery	
		Total (Inclusive of VAT)	

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Position

 Name of Company

 Contact No.

 Email Address

Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
 Pasay City, Metro Manila 1300

PR Date: **27-Jan-21**

Purchase Request

PR No.

Item No.	Unit	Item Description	APP Item No.	Qty	Unit Cost	Total Cost
I.	pcs.	Single lavatory faucet cold line <i>Specification :</i> stainless steel #304 made, brushed finish, inside ceramic mechanism <i>Features :</i> stylish and modern design, easy to clean and install	1846	15	2,500.00	37,500.00
II.	pcs.	Kitchen Faucet (cold line) <i>Specification :</i> Brass materials, polished chrome fin., pillar tap, ceramic mechanism and high arc angle. <i>Features :</i> Lifetime warranty from rust and easy to clean	1846	5	2,500.00	12,500.00
III.	sets	P-trap 1 1/4" with waste basin <i>Specification :</i> Made of stainless steel, unbreakable high quality ABS plastic and non corroded materials <i>Features :</i> no more sealant needed and easy installation	1846	5	850.00	4,250.00
IV.	pcs.	Angle valve, 1/2" x 1/2" <i>Specification :</i> stainless steel #304 made, satin finish and inside ceramic mechanism	1846	20	525.00	10,500.00
V.	pcs.	Angle valve, 1/2" x 1/2" x 1/2", three way <i>Specification :</i> stainless steel #304 made, satin finish and inside ceramic mechanism	1846	20	575.00	11,500.00
VI.	sets	Hand Bidet <i>Specification :</i> high pressure reinforced netted hose handle plastic made, 1.2m Long	1846	20	450.00	9,000.00
VII.	rolls	Teflon tape 3/4" x 10m L	1846	100	25.00	2,500.00
TOTAL COST						87,750.00

xxxNothing Followsxxx

Purpose: **PURCHASE OF MATERIALS (TOILET ACCESSORIES) AS SPARE OF COMFORT ROOMS AT VARIOUS CAAP CENTRAL OFFICES/BUILDINGS.**

Prepared by:

MARIO T. MAGPOC
OIC, BGMS

Submitted by:

MELINA C. REYES
Actg. Chief, FMD

Funds Available

JOCELYN L. CHING
Department Manager III, Finance Department

APPROVED:
By Authority of the Director General

Recommend Approval