



## **REQUEST FOR QUOTATION**

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the **"Purchase of Handheld Alcohol Breath Analyzer (Screening & Confirmatory) with Mobile Printer & Transport Case"** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C19-141-11**

Name of Project : **Purchase of Handheld Alcohol Breath Analyzer (Screening & Confirmatory with Mobile Printer & Transport Case**

Approved Budget for: **Php546,000.00**

Specifications : See the attached Annex "B" for specifications

Location : Procurement Division, CAAP, MIA Road, Pasay City

Delivery Term : **30 calendar days** from the receipt of Notice for Compliance

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's Permit;
2. Income/Business Tax Return for ABC's above P500,000;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Omnibus Sworn Statement for ABC's above P50,000; (**a.** Form must be in accordance with Section 25.3, 2016 IRR **b.** Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or, more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

**OSCAR B. DEMETILLO, JR.**  
CCC-Chairperson



## PRICE QUOTATION FORM

Date: \_\_\_\_\_

The Chairperson  
Canvass and Contract Committee  
Procurement Division, CAAP,  
MIA Road, Pasay City

Sir/Ma'am:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description			
<b>Purchase of Handheld Alcohol Breath Analyzer (Screening &amp; Confirmatory) with Mobile Printer &amp; Transport Case</b>			
Specification	QTY.	Unit Price	Total Price
Please see attached specification at Annex "B"			
Total (Inclusive of VAT)			

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

\_\_\_\_\_  
Email Address



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

*CPA(LO) - 19-09-1012*

					14-Aug-19	<i>9/19/19</i>
<b>Purchase Request</b>					PR No.	
Stock No.	Unit	Item Description	Qty	Unit Cost	Total Cost	
	PCS	Handheld Alcohol Breath Analyzer (Screening and Confirmatory) with Mobile Printer and Transport Case Xxxx Nothing FollowsxxxX	3	182,000.00	Php 546,000.00	
		Purpose : For Alcohol Testing				
<b>Total</b>					Php 546,000.00	
Prepared by:				Submitted by:		
Signature				Signature		
Printed Name:		<b>BENJAMIN I. TERCENCIO II, MD</b>		Printed Name:		<b>ROLLY T. BAYABAN, MD</b>
Designation:		<b>SR. AME</b>		Designation:		<b>CHIEF, OFSAM</b>
Funds Available:				Approved by:		
Signature				Signature		
Printed Name:		<b>JOCELYN L. CHING</b>		Printed Name:		<b>MGEN RICARDO C BANAYAT, AFP(RET)</b>
Designation:		<b>Department Manager III, Finance Dept.</b>		Designation:		<b>DDG-A For Administration</b>



**Program of Work**

Name of Project: Purchase of Handheld Alcohol Breath Analyzer (Screening and Confirmatory) with Mobile Printer and Transport Case for the use of OFSAM.  
 Location: Office of the Flight Surgeon and Aviation Medicine (OFSAM)  
 Source of Funds: CY 2019 Medical Equipment Expenses  
 Estimated Amount: Php 546,000.00  
 Type of Work to be done: Supply and delivery of 3 units of Hand Held Alcohol Breath Analyzer  
 Mode of Procurement: Small Value Procurement

Quantity	Unit	Particulars	Unit Price	Total Price
		<b>Alcohol Breath Analyzer inclusive of:</b>		Php 546,000.00
3	Units	• <b>Alcohol Test Analyzer for Screening</b>		
3	Units	• <b>Alcohol Test Analyzer for Confirmatory</b>		
3	Packs	• <b>Alcohol Test-Kits Funnel</b> (pack of 10pcs funnel, individually packed)		
3	Units	• <b>Mobile Printer</b>		
3	Packs	• <b>Printer Paper</b> (Thermal paper 7 years Storage) 5 rolls per pack		
3	Packs	• <b>Mouthpieces – ( pack of 250pcs)</b>		
3	Units	• <b>Transport/System Case</b> –( Plastic carrying hard case for safe transport of Hand Held Alcohol Test Analyzer, Mobile Printer, Additional space for mouthpieces, Batteries, Paper roll, Charging cable and Pen)		
<b>TOTAL</b>				<b>Php 546,000.00</b>

Prepared by:

**BENJAMIN I. TERCENCIO II, MD.**  
 Sr. AME

Submitted by:

**ROLLY T. BAYABAN, MD.**  
 Chief, OFSAM

Funds Available/Recommend Approval:

**BGEN ERNESTO R MILO, AFP(RET)**  
 Acting Chief, Admin and Finance Service

Approved by:

**MGEN RICARDO T. BANAYAT AFP (RET)**  
 Deputy Director General for Administration